

APPROVED 06 JUL 2016

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Importing Bank Statements

Using Internet Explorer (not IE10), navigate to Barclays Bank online banking.

Note: no other browsers, nor Internet Explorer 10 can be used for performing this task



Ensure the keypad is plugged into your computer and the bank card is inserted. Click the 'Login' button and enter the PIN number on the keypad when prompted



When the home screen is displayed, hover over the 'Cash Statements' button and click 'Export Data'



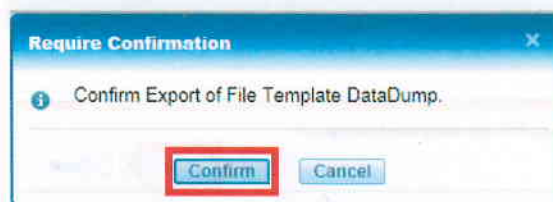
Click 'Using a File Template'



From the 'Select File Template' pull-down menu, select 'DataDump'



Click Submit For Export



When asked to confirm, click 'Confirm'