

#VUI	Picture	Name	Active	Security	Proto	Details	Access	Allocated Roles	Roles Stats	HSE	Training	Required Reading	Wage	Breaks	Holiday
51		Sophie Lines sophie.lines@viamed.co.uk Direct Email sophie.lines@vmsecure.me.uk	1	3	0										

2026-07-23

Sophie Lines Auto Tasks Completed

703

ID	Subject	Number Issues	Average Days to Complete
523	Delivered not Invoiced	257	4
655	Clean Kitchen Sides and Table	50	4
529	Review Inward Payments	52	6
519	Update Virus Software And Scan For Viruses	52	5
530	Check Cardea And Multiquote	51	4
398	Checking EBay And Amazon For Orders And Messages	51	4
404	Link Call Log Contacts To The CRM	51	4
621	Send VST Delivery Notifications	52	6
549	Ensure Sale or returns (SORs) Are Followed Up	52	6
991	B2B Router / Peppol Responsibilitys	12	6
393	Cleaning Of Office Windows	11	5
604	Check For GHX Orders	11	7
764	Software Validation Unchecked Orders	1	6