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November 2016

Dear Supplier,

To allow Viamed to keep up to date with our cost pricing, we are asking our suppliers to advise us on how your price changes are notified.

Please can you provide answers to the following questions:

1. **Do you have regular pricing review dates or are prices reviewed on an 'as necessary' basis?**

2. **Do you provide customers with notification of price increases as they are implemented?**

Yes ☐ No ☐

If so:

- a. By what method? _____
- b. What notice period is given? _____

3. **Please provide the name, contact telephone number and email address of the appropriate person(s) within your organisation to direct any pricing enquiries to?**

Name: _____

Company: _____

Contact Number: _____

Email Address: _____

Please complete and return to us by email or fax, using the details above.

Thank you in advance, your answers will help Viamed to maintain an efficient supply chain.

I look forward to hearing from you.

Yours faithfully

Catrin Hollings
Marketing