

Vicmed

12/12/16

Audit 24 the Service Logs,
Answer questions 1-4, Any non conformance generate an Issue.

INTRASTATS ~~STOCK MENU~~
SERVICE VISITS
Service Visits

Returns -

All Active and Single visit services should be shown.

Service Logs										
To Add new Servicing / Start by finding the Hospital / Company via Intrastats CRM Use the 'O' Delivery account										
KEY										
Recurring Service										
Once Only Service										
Tracking ID	Service ID	Recur Months	Opera	Location	Description	Equipment List	Due Date	Scheduled Date	ORD's	
34	12	12	00004990	Sunderland Royal Hospital	Delivery Suite and Neonatal Unit	48 Items	26/01/15	---	ORD69051	
33	9	12	00004260	Royal Preston Hospital	Resus cabinets, Delivery Suite	41 Items	03/04/15	---		
35	29	12	00000760	Burnley General Hospital	Resus Cabinets and Blenders	28 Items	11/09/15	---		
36	27	12	00000550	Royal Blackburn Hospital	Resus cabinet and blender annual service	12 Items	17/09/15	---		
14	14	0	00005210	Walsall Manor Hospital	Tom Thumb Conversions and Upgrade	4 Items	15/02/13	---		
13	13	0	00001350	County Durham & Darlington Hospital	maternity tom thumbs	10 Items	18/04/13	---		
28	28	0	00000591	Royal Bolton Hospital	Resus cabinet upgrade to include blender	32 Items	17/05/13	---		
25	18	0	00002370	Westmorland General Hospital	Resus cabinet upgrade to include blender	1 Items	19/06/14	---		
30	23	0	00003580	North Manchester General Hosp	Resus cabinet and blender annual service	16 Items	30/07/14	---		

1. Are Any service Visits Over Due?,

Y

Note Tracking ID 34 in the Example,

Id 27
Royal Blackburn.

Has the Over due Visit got any ~~Action~~ notes:

Click:



Yes

Service Visit ID: 12 Tracking ID 34

Location Notes	
Hotel Notes	Booked in Bede Guest House from Monday 26th January for three nights. Contact name at Guest House is Pamela Tate - 07833787481
Dates Booked	Emailed Pam to advise that we Week commencing 26th January Booked in Bede Guest House from Monday 26th Jan for three nights. Had to cancel above dates as per Phil.. will re-organize once Phil is feeling better.
Engineer notes	Need to call/e-mail David Ferguson on the morning to OK the visit.
Completion notes	
☐ Service Engineer has completed the Visit	
☐ Service Engineer has scanned all relevant parts	
☐ Service Reports Sent	
☐ Primary Contact Sent Reports	
☐ Service Reports Confirmed Received	
☐ Invoice can now be generated/sent	
☐ Service Visit is fully complete	
☐ Will flag ORD69051 Yellow in the Active List	

2. Have any over due Visit NOT got any ~~Action~~ notes?

No

Drop out of the Service Visit Section,
Search Intrastats



☒ **Search Issues**

☒ **Serial Number**

In the Subject Contains Words box type: *Check The Service Visit Logs*

Search Issues and Meetings

Specific Meeting

Meeting Sub Section

Issue # / Linked Issue #

Issue Status

Created By User

Subject Contains Words (Comma Separate)

Subject Excludes Words (Comma Separate)

Notes Containing All Words (Comma Separate)

Notes Containing Any of Words (Comma Separate)

Notes Excluding All Words (Comma Separate)

Has Attachment

Attachment Contains Any of Words (Comma Separate)

Account Number / Customer Name

Stock Reference / Description

Date Usage

Month

Year

Search

All Issues

Check The Service Visit Logs

Service visit

On

Date Updated

By

Date Created

Date Completed

0

Go

32 Issues Found

Issue # 53586 - Service existing

Date Created 28/10/14

Created By: Auto_Calender

Date Completed: 31/10/14

Check the Service visit logs

System Generated

28 Oct 2014 Lisa Leggoe

No services due

Issue # 53571 - Service existing

Date Created 27/10/14

Created By: Auto_Calender

Date Completed: 31/10/14

Check the Service visit logs

System Generated

27 Oct 2014 Steve Hardaker

Done

Issue # 53437 - Service existing

Date Created 21/10/14

Created By: Auto_Calender

Date Completed: 31/10/14

Check the Service visit logs

System Generated

21 Oct 2014 Lisa Leggoe

You should see a list of system generated tasks to 2 Different employees,
Scroll down the list,

3. Are more than 1 Issue outstanding per user?

SN 11
JC 1
DL 1

86578, 59643
55275
80041

10 Issues No.

Yes SN

4. Any problems found in the Issues system not being addressed?

all currently being worked on