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Annual Services of Tom Thumb resuscitators at SRH

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Draft To: les.robertson@chsft.nhs.uk, Tracey.Simms@chsft.nhs.uk, alan.spraggan@chsft.nhs.uk, "Ferguson David (RLN) City Hospitals Sunderland - Estates Officer" <David.Ferguson@chsft.nhs.uk>

Dear all,

I am contacting you with regards to the annual servicing of a number of Tom Thumb Resuscitators at Sunderland Royal Hospital, which are now due. Previously, purchase orders to cover the service contract were arranged by Maureen Robson at the Eye Infirmary and I am a little unsure as to who is now responsible for raising them and administrating this.

I have attached a quotation for the service of 48 Tom Thumb units; 22 on Delivery Suite, 26 on Neonatal Unit. This represents the maximum number that we believe to be in service: in practice, our engineer may not be able to locate them all, in which case we would reduce the invoice value accordingly. Additional services can be done by returning them to Viamed with a separate order number should they be located at a later date.

Due to the time required on-site, our engineer needs to relocate to the locality, usually for 4 working days. Ideally we would like to get the services started as soon as possible as they are due this month, so the sooner an order can be raised, the sooner we can commence work.

Just to clarify what the servicing entails: this is for on-site routine service and calibration, which includes routinely replaced O-rings but does not include any parts that may be required to repair damaged units. Additional parts are not often required but if they are, and if this would result in the invoice value being higher than the value stated on the purchase order, we would contact you to advise.

The servicing is just for the Tom Thumb resuscitators themselves; on the Delivery Suite, the Tom Thumbs are installed inside resuscitation cabinets with additional equipment and an overhead radiant warmer, which are not covered during the service. If you require Viamed to provide quotations for the inspection and service of the complete cabinet systems and radiant warmers, please let me know.

I look forward to receiving the purchase order, if you have any queries, please feel free to ask.

Regards,

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