

VIAMED
H.S.E.
Risk Assessment
AND
Fire Assessment
17/Oct/2006
Page: #1

VIAMED
H.S.E.
Risk Assessment
AND
Fire Assessment
17/Oct/2006
Page: #2

People Definitions:

Employee	General Employee
Employee Area	Employee working in specific area
Guest	General Guest
Public	Unauthorised Public

VIAMED
H.S.E.
Risk Assessment
AND
Fire Assessment
17/Oct/2006
Page: #3

Hazards Identified:

Fire Fuel Ceilings
Fire Fuel Furniture
Fire Fuel Glues
Fire Fuel Paint
Fire Fuel Petrol
Fire Fuel Plastic
Fire Fuel Rubbish
Fire Fuel Solvents
Fire Fuel Trees/Bushes
Fire Fuel Waste Paper
Fire Generator Computers
Fire Generator E.Q.
Fire Generator Fans
Fire Generator Flames
Fire Generator Gas Boilers
Fire Generator Grinding
Fire Generator Heaters
Fire Generator Hot Glue
Fire Generator Laser Printer
Fire Generator Lighting
Fire Generator Microwave
Fire Generator Printer
Fire Generator Projectors
Fire Generator Soldering
Fire Generator UPS Battery
Fire Generator Welding

VIAMED
H.S.E.
Risk Assessment
AND
Fire Assessment
17/Oct/2006
Page: #4

Area Definitions:

Archives
Assembly Cabinets
Basement Stairs
Boiler Room
Compressor room
DIL Office
Directors Office
Entrance Hall
Filing
General Offices
Jeans Office 2
Goods Inward
Jeans Office
JSL Office
Kitchen
Library
Literature
Loft
Main Corridor
Mechanical Workshop
Meeting room
Non Conforming Area
Oxygen Bank
Packing Area
Patio
Plant Landing
Production
R & D
Reception Goods In
Repair Area
SpO2 Cupboard
Stairs
Stores Area Warehouse

VIAMED
H.S.E.
Risk Assessment
AND
Fire Assessment
17/Oct/2006
Page: #5

Area Definitions:

SWN Office
Toilets Downstairs
Toilets upstairs
Toilets Warehouse
Tom Thumb Room
Vandagraph workshop

VIAMED
H.S.E.
Risk Assessment
AND
Fire Assessment
17/Oct/2006
Page: #6

Area Archives:

Hazard	Potential Victim	Grading of Risk	Action Taken
Fire Fuel Rubbish	Employee Area:	Low	Cleared from premises
Fire Fuel Waste Paper	Employee Area:	Low	Recycle Bins

VIAMED
H.S.E.
Risk Assessment
AND
Fire Assessment
17/Oct/2006
Page: #7

Area Assembly Cabinets:

Hazard	Potential Victim	Grading of Risk	Action Taken
Fire Generator E.Q.	Employee Area:	Low	General Awareness
Fire Generator Fans	Employee Area:	Low	Switch off
Fire Generator Computers	Employee Area:	Low	General Awareness
Fire Fuel Rubbish	Employee Area:	Low	Cleared from premises
Fire Fuel Waste Paper	Employee Area:	Low	Recycle Bins
Fire Fuel Glues	Employee Area:	Low	Careful Use
Fire Generator Laser Printer	Employee Area:	Low	Switch Off

VIAMED
H.S.E.
Risk Assessment
AND
Fire Assessment
17/Oct/2006
Page: #8

Area Basement Stairs:

Hazard	Potential Victim	Grading of Risk	Action Taken
Fire Fuel Rubbish	Employee Area:	Low	Cleared from premises

VIAMED
H.S.E.
Risk Assesment
AND
Fire Assesment
17/Oct/2006
Page: #9

Area Boiler Room:

Hazard	Potential Victim	Grading of Risk	Action Taken
Fire Generator Flames	Employee Area:	Low	None Required
Fire Generator E.Q.	Employee Area:	Low	General Awareness
Fire Generator Gas Boilers	Employee Area:	High	Serviced

VIAMED
H.S.E.
Risk Assessment
AND
Fire Assessment
17/Oct/2006
Page: #10

Area Compressor room:

Hazard	Potential Victim	Grading of Risk	Action Taken
Fire Fuel Rubbish	Employee Area:	Low	Cleared from premises
Fire Fuel Waste Paper	Employee Area:	Low	Recycle Bins

VIAMED
H.S.E.
Risk Assessment
AND
Fire Assessment
17/Oct/2006
Page: #11

Area DIL Office:

Hazard	Potential Victim	Grading of Risk	Action Taken
Fire Generator E.Q.	Employee Area:	Low	General Awareness
Fire Generator Computers	Employee Area:	Low	General Awareness
Fire Fuel Rubbish	Employee Area:	Low	Cleared from premises
Fire Fuel Waste Paper	Employee Area:	Low	Recycle Bins

VIAMED
H.S.E.
Risk Assessment
AND
Fire Assessment
17/Oct/2006
Page: #12

Area Directors Office:

Hazard	Potential Victim	Grading of Risk	Action Taken
Fire Generator E.Q.	Employee Area:	Low	General Awareness
Fire Generator Fans	Employee Area:	Low	Switch off
Fire Generator Computers	Employee Area:	Low	General Awareness
Fire Fuel Rubbish	Employee Area:	Low	Cleared from premises
Fire Fuel Waste Paper	Employee Area:	Low	Recycle Bins
Fire Generator Laser Printer	Employee Area:	Low	Switch Off

VIAMED
H.S.E.
Risk Assessment
AND
Fire Assessment
17/Oct/2006
Page: #13

Area Entrance Hall:

Hazard	Potential Victim	Grading of Risk	Action Taken
Fire Generator Fans	Employee Area:	Low	Switch off
Fire Fuel Rubbish	Employee Area:	Low	Cleared from premises
Fire Fuel Waste Paper	Employee Area:	Low	Recycle Bins

VIAMED
H.S.E.
Risk Assessment
AND
Fire Assessment
17/Oct/2006
Page: #14

	Area Filing:		
Hazard	Potential Victim	Grading of Risk	Action Taken
Fire Fuel Rubbish	Employee Area:	Low	Cleared from premises
Fire Fuel Waste Paper	Employee Area:	Low	Recycle Bins

VIAMED
H.S.E.
Risk Assessment
AND
Fire Assessment
17/Oct/2006
Page: #15

Area General Offices:

Hazard	Potential Victim	Grading of Risk	Action Taken
Fire Generator E.Q.	Employee Area:	Low	General Awareness
Fire Generator Fans	Employee Area:	Low	Switch off
Fire Generator Computers	Employee Area:	Low	General Awareness
Fire Fuel Rubbish	Employee Area:	Low	Cleared from premises
Fire Fuel Waste Paper	Employee Area:	Low	Recycle Bins
Fire Generator Laser Printer	Employee Area:	Low	Switch Off

VIAMED
H.S.E.
Risk Assessment
AND
Fire Assessment
17/Oct/2006
Page: #16

Area Jeans Office 2:

Hazard	Potential Victim	Grading of Risk	Action Taken
Fire Generator E.Q.	Employee Area:	Low	General Awareness
Fire Generator Fans	Employee Area:	Low	Switch off
Fire Generator Computers	Employee Area:	Low	General Awareness
Fire Fuel Rubbish	Employee Area:	Low	Cleared from premises
Fire Fuel Waste Paper	Employee Area:	Low	Recycle Bins
Fire Generator Laser Printer	Employee Area:	Low	Switch Off

VIAMED
H.S.E.
Risk Assessment
AND
Fire Assessment
17/Oct/2006
Page: #17

Area Goods Inward:

Hazard	Potential Victim	Grading of Risk	Action Taken
Fire Generator E.Q.	Employee Area:	Low	General Awareness
Fire Generator Fans	Employee Area:	Low	Switch off
Fire Generator Computers	Employee Area:	Low	General Awareness
Fire Fuel Rubbish	Employee Area:	Low	Cleared from premises
Fire Fuel Waste Paper	Employee Area:	Low	Recycle Bins
Fire Fuel Glues	Employee Area:	Low	Careful Use
Fire Generator Laser Printer	Employee Area:	Low	Switch Off

VIAMED
H.S.E.
Risk Assessment
AND
Fire Assessment
17/Oct/2006
Page: #18

Area Jeans Office:

Hazard	Potential Victim	Grading of Risk	Action Taken
Fire Generator E.Q.	Employee Area:	Low	General Awareness
Fire Generator Fans	Employee Area:	Low	Switch off
Fire Generator Computers	Employee Area:	Low	General Awareness
Fire Fuel Rubbish	Employee Area:	Low	Cleared from premises
Fire Fuel Waste Paper	Employee Area:	Low	Recycle Bins
Fire Generator Laser Printer	Employee Area:	Low	Switch Off
Fire Generator Printer	Employee Area:	Medium	switch off

VIAMED
H.S.E.
Risk Assessment
AND
Fire Assessment
17/Oct/2006
Page: #19

Area JSL Office:

Hazard	Potential Victim	Grading of Risk	Action Taken
Fire Generator E.Q.	Employee Area:	Low	General Awareness
Fire Generator Fans	Employee Area:	Low	Switch off
Fire Generator Computers	Employee Area:	Low	General Awareness
Fire Generator Projectors	Employee Area:	Low	Intermittant Use
Fire Fuel Rubbish	Employee Area:	Low	Cleared from premises
Fire Fuel Waste Paper	Employee Area:	Low	Recycle Bins
Fire Generator Laser Printer	Employee Area:	Low	Switch Off

VIAMED
H.S.E.
Risk Assessment
AND
Fire Assessment
17/Oct/2006
Page: #20

Area Kitchen:

Hazard	Potential Victim	Grading of Risk	Action Taken
Fire Generator E.Q.	Employee Area:	Low	General Awareness
Fire Generator Microwave	Employee Area:	Low	None Required
Fire Generator Fans	Employee Area:	Low	Switch off
Fire Fuel Rubbish	Employee Area:	Low	Cleared from premises

VIAMED
H.S.E.
Risk Assessment
AND
Fire Assessment
17/Oct/2006
Page: #21

Area Library:

Hazard	Potential Victim	Grading of Risk	Action Taken
Fire Generator E.Q.	Employee Area:	Low	General Awareness
Fire Generator Fans	Employee Area:	Low	Switch off
Fire Generator Computers	Employee Area:	Low	General Awareness
Fire Fuel Rubbish	Employee Area:	Low	Cleared from premises
Fire Fuel Waste Paper	Employee Area:	Low	Recycle Bins
Fire Generator Laser Printer	Employee Area:	Low	Switch Off

VIAMED
H.S.E.
Risk Assessment
AND
Fire Assessment
17/Oct/2006
Page: #22

Area Literature:

Hazard	Potential Victim	Grading of Risk	Action Taken
Fire Fuel Rubbish	Employee Area:	Low	Cleared from premises
Fire Fuel Waste Paper	Employee Area:	Low	Recycle Bins

VIAMED
H.S.E.
Risk Assessment
AND
Fire Assessment
17/Oct/2006
Page: #23

Hazard	Area Loft: Potential Victim Employee Area:	Grading of Risk	Action Taken
Fire Fuel Rubbish		Low	Cleared from premises

VIAMED
H.S.E.
Risk Assessment
AND
Fire Assessment
17/Oct/2006
Page: #24

Area Main Corridor:

Hazard	Potential Victim	Grading of Risk	Action Taken
Fire Generator E.Q.	Employee Area:	Low	General Awareness
Fire Generator Computers	Employee Area:	Low	General Awareness
Fire Fuel Rubbish	Employee Area:	Low	Cleared from premises

VIAMED
H.S.E.
Risk Assessment
AND
Fire Assessment
17/Oct/2006
Page: #25

Area Mechanical Workshop :

Hazard	Potential Victim	Grading of Risk	Action Taken
Fire Generator Flames	Employee Area:	Low	None Required
Fire Generator E.Q.	Employee Area:	Low	General Awareness
Fire Generator Grinding	Employee Area:	Low	Intermitant Use
Fire Generator Hot Glue	Employee Area:	Low	Intermittant use
Fire Generator Gas Boilers	Employee Area:	High	Serviced
Fire Generator Fans	Employee Area:	Low	Switch off
Fire Generator Computers	Employee Area:	Low	General Awareness
Fire Fuel Rubbish	Employee Area:	Low	Cleared from premises
Fire Fuel Waste Paper	Employee Area:	Low	Recycle Bins
Fire Fuel Paint	Employee Area:	Low	Minimum Amounts
Fire Fuel Solvents	Employee Area:	High	C.O.S.H.H.
Fire Fuel Glues	Employee Area:	Medium	C.O.S.H.H.

VIAMED
H.S.E.
Risk Assessment
AND
Fire Assessment
17/Oct/2006
Page: #26

Area Meeting room:

Hazard	Potential Victim	Grading of Risk	Action Taken
Fire Generator E.Q.	Employee Area:	Low	General Awareness
Fire Generator Fans	Employee Area:	Low	Switch off
Fire Generator Computers	Employee Area:	Low	General Awareness
Fire Generator Projectors	Employee Area:	Low	Intermittant Use
Fire Fuel Rubbish	Employee Area:	Low	Cleared from premises
Fire Fuel Waste Paper	Employee Area:	Low	Recycle Bins

VIAMED
H.S.E.
Risk Assessment
AND
Fire Assessment
17/Oct/2006
Page: #27

Area Non Conforming Area:			
Hazard	Potential Victim	Grading of Risk	Action Taken
Fire Generator E.Q.	Employee Area:	Low	General Awareness
Fire Fuel Rubbish	Employee Area:	Low	Cleared from premises
Fire Fuel Waste Paper	Employee Area:	Low	Recycle Bins

VIAMED
H.S.E.
Risk Assessment
AND
Fire Assessment
17/Oct/2006
Page: #28

Area Oxygen Bank:

Hazard	Potential Victim	Grading of Risk	Action Taken
Fire Generator Computers	Employee Area:	Low	General Awareness
Fire Fuel Rubbish	Employee Area:	Low	Cleared from premises
Fire Fuel Waste Paper	Employee Area:	Low	Recycle Bins

VIAMED
H.S.E.
Risk Assessment
AND
Fire Assessment
17/Oct/2006
Page: #29

Area Packing Area:

Hazard	Potential Victim	Grading of Risk	Action Taken
Fire Generator E.Q.	Employee Area:	Low	General Awareness
Fire Generator Fans	Employee Area:	Low	Switch off
Fire Generator Computers	Employee Area:	Low	General Awareness
Fire Fuel Rubbish	Employee Area:	Low	Cleared from premises
Fire Fuel Waste Paper	Employee Area:	Low	Recycle Bins
Fire Generator Laser Printer	Employee Area:	Low	Switch Off
Fire Generator Printer	Employee Area:	Medium	switch off

VIAMED
H.S.E.
Risk Assessment
AND
Fire Assessment
17/Oct/2006
Page: #30

Hazard	Area Ratio: Potential Victim Employee Area:	Grading of Risk	Action Taken
Fire Fuel Rubbish		Low	Cleared from premises

VIAMED
H.S.E.
Risk Assessment
AND
Fire Assessment
17/Oct/2006
Page: #31

Area Plant Landing:			
Hazard	Potential Victim	Grading of Risk	Action Taken
Fire Fuel Rubbish	Employee Area:	Low	Cleared from premises
Fire Fuel Waste Paper	Employee Area:	Low	Recycle Bins

VIAMED
H.S.E.
Risk Assessment
AND
Fire Assessment
17/Oct/2006
Page: #32

Area Production:

Hazard	Potential Victim	Grading of Risk	Action Taken
Fire Generator E.Q.	Employee Area:	Low	General Awareness
Fire Generator Soldering	Employee Area:	Low	Operator Control
Fire Generator Fans	Employee Area:	Low	Switch off
Fire Generator Computers	Employee Area:	Low	General Awareness
Fire Fuel Rubbish	Employee Area:	Low	Cleared from premises
Fire Fuel Waste Paper	Employee Area:	Low	Recycle Bins
Fire Fuel Solvents	Employee Area:	Low	Careful Use
Fire Fuel Glues	Employee Area:	Low	Careful Use
Fire Generator Laser Printer	Employee Area:	Low	Switch Off

VIAMED
H.S.E.
Risk Assessment
AND
Fire Assessment
17/Oct/2006
Page: #33

Area R & D:

Hazard	Potential Victim	Grading of Risk	Action Taken
Fire Generator E.Q.	Employee Area:	Low	General Awareness
Fire Generator Soldering	Employee Area:	Low	Operator Control
Fire Generator Fans	Employee Area:	Low	Switch off
Fire Generator Computers	Employee Area:	Low	General Awareness
Fire Fuel Rubbish	Employee Area:	Low	Cleared from premises
Fire Fuel Waste Paper	Employee Area:	Low	Recycle Bins
Fire Fuel Solvents	Employee Area:	Low	Careful Use
Fire Fuel Glues	Employee Area:	Low	Careful Use
Fire Generator Laser Printer	Employee Area:	Low	Switch Off

VIAMED
H.S.E.
Risk Assessment
AND
Fire Assessment
17/Oct/2006
Page: #34

Hazard	Area Reception	Goods In:	Action Taken
Fire Generator E.Q.	Potential Victim Employee Area:	Grading of Risk Low	General Awareness
Fire Generator Fans	Employee Area:	Low	Switch off
Fire Generator Computers	Employee Area:	Low	General Awareness
Fire Fuel Rubbish	Employee Area:	Low	Cleared from premises
Fire Fuel Waste Paper	Employee Area:	Low	Recycle Bins
Fire Generator Laser Printer	Employee Area:	Low	Switch Off

VIAMED
H.S.E.
Risk Assessment
AND
Fire Assessment
17/Oct/2006
Page: #35

Area Repair Area:

Hazard	Potential Victim	Grading of Risk	Action Taken
Fire Generator E.Q.	Employee Area:	Low	General Awareness
Fire Generator Soldering	Employee Area:	Low	Operator Control
Fire Generator Fans	Employee Area:	Low	Switch off
Fire Generator Computers	Employee Area:	Low	General Awareness
Fire Fuel Rubbish	Employee Area:	Low	Cleared from premises
Fire Fuel Waste Paper	Employee Area:	Low	Recycle Bins
Fire Fuel Solvents	Employee Area:	Low	Careful Use
Fire Fuel Glues	Employee Area:	Low	Careful Use

VIAMED
H.S.E.
Risk Assessment
AND
Fire Assessment
17/Oct/2006
Page: #36

Area SpO2 Cupboard:

Hazard	Potential Victim	Grading of Risk	Action Taken
Fire Generator Fans	Employee Area:	Low	Switch off
Fire Generator Computers	Employee Area:	Low	General Awareness
Fire Fuel Rubbish	Employee Area:	Low	Cleared from premises
Fire Fuel Waste Paper	Employee Area:	Low	Recycle Bins

VIAMED
H.S.E.
Risk Assessment
AND
Fire Assessment
17/Oct/2006
Page: #37

Hazard	Area Stairs: Potential Victim Employee Area:	Grading of Risk	Action Taken
Fire Fuel Rubbish		Low	Cleared from premises

VIAMED
H.S.E.
Risk Assesment
AND
Fire Assesment
17/Oct/2006
Page: #38

	Area Stores	Area Warehouse:	
Hazard	Potential Victim	Grading of Risk	Action Taken
Fire Generator Heaters	Employee Area:	Low	Switch off
Fire Generator E.Q.	Employee Area:	Low	General Awareness
Fire Generator Fans	Employee Area:	Low	Switch off
Fire Generator Computers	Employee Area:	Low	General Awareness
Fire Fuel Rubbish	Employee Area:	Low	Cleared from premises
Fire Fuel Waste Paper	Employee Area:	Low	Recycle Bins
Fire Fuel Solvents	Employee Area:	Low	Careful Use
Fire Fuel Glues	Employee Area:	Medium	C.O.S.H.H.
Fire Generator Laser Printer	Employee Area:	Low	Switch Off

VIAMED
H.S.E.
Risk Assessment
AND
Fire Assessment
17/Oct/2006
Page: #39

Area SWN Office:

Hazard	Potential Victim	Grading of Risk	Action Taken
Fire Generator E.Q.	Employee Area:	Low	General Awareness
Fire Generator Fans	Employee Area:	Low	Switch off
Fire Generator Computers	Employee Area:	Low	General Awareness
Fire Fuel Rubbish	Employee Area:	Low	Cleared from premises
Fire Fuel Waste Paper	Employee Area:	Low	Recycle Bins
Fire Generator Laser Printer	Employee Area:	Low	Switch Off

VIAMED
H.S.E.
Risk Assessment
AND
Fire Assessment
17/Oct/2006
Page: #40

Area Toilets Downstairs:

Hazard	Potential Victim	Grading of Risk	Action Taken
Fire Generator Fans	Employee Area:	Low	Switch off
Fire Fuel Rubbish	Employee Area:	Low	Cleared from premises
Fire Fuel Waste Paper	Employee Area:	Low	Recycle Bins

VIAMED
H.S.E.
Risk Assessment
AND
Fire Assessment
17/Oct/2006
Page: #41

Area Toilets upstairs:

Hazard	Potential Victim	Grading of Risk	Action Taken
Fire Generator E.Q.	Employee Area:	Low	General Awareness
Fire Fuel Rubbish	Employee Area:	Low	Cleared from premises

VIAMED
H.S.E.
Risk Assessment
AND
Fire Assessment
17/Oct/2006
Page: #42

	Area	Toilets	Warehouse:	
Hazard	Potential Victim		Grading of Risk	Action Taken
Fire Generator E.Q.	Employee Area:	Low		General Awareness
Fire Fuel Rubbish	Employee Area:	Low		Cleared from premises

VIAMED
H.S.E.
Risk Assessment
AND
Fire Assessment
17/Oct/2006
Page: #43

Area Tom Thumb Room:

Hazard	Potential Victim	Grading of Risk	Action Taken
Fire Generator E.Q.	Employee Area:	Low	General Awareness
Fire Generator Fans	Employee Area:	Low	Switch off
Fire Generator Computers	Employee Area:	Low	General Awareness
Fire Generator UPS Battery	Employee Area:	Medium	Main Server left on
Fire Fuel Rubbish	Employee Area:	Low	Cleared from premises
Fire Fuel Waste Paper	Employee Area:	Low	Recycle Bins
Fire Generator Laser Printer	Employee Area:	Low	Switch Off

VIAMED
H.S.E.
Risk Assessment
AND
Fire Assessment
17/Oct/2006
Page: #44

Area Vandagraph workshop:

Hazard	Potential Victim	Grading of Risk	Action Taken
Fire Generator E.Q.	Employee Area:	Low	General Awareness
Fire Generator Fans	Employee Area:	Low	Switch off
Fire Generator Computers	Employee Area:	Low	General Awareness
Fire Fuel Rubbish	Employee Area:	Low	Cleared from premises
Fire Fuel Waste Paper	Employee Area:	Low	Recycle Bins
Fire Fuel Solvents	Employee Area:	Low	Careful Use
Fire Fuel Glues	Employee Area:	Low	Careful Use
Fire Generator Laser Printer	Employee Area:	Low	Switch Off