

Meeting Date: 01/07/15 : Meeting Called by: <u>HL</u> Meeting Lasted <u>20</u> Minutes	
Ad-Hoc Meeting - Ad-Hoc Meeting #60173 Ad-Hoc Meeting	☐ VST ☐ VANDAGRAPH ☒ VIAMED
☐ Catherine Spence ☒ Helen Lamb ☐ Keith Taylor ☐ Philip Crossley ☐ Steve Nixon	☐ Derek Lamb ☐ John Lamb ☐ Lisa Leggoe ☐ Ruth Hardaker ☒ Emily Hanson ☐ Jonathan Connor ☐ Michael Green ☐ Ryan Swaine ☐ Emma Clark ☐ Katie Evans ☐ Michael Lamb ☐ Steve Hardaker

See Attached
Notes

26-615

CG waiting on OAS yellow was. Pub (#) (cant pick no paperwork. put to fil 25th 9:57am chase)
 SC provided twice by Slugee to Emily
 Catherine Spence Required Reading | Imported 26 Jun | Out of Office: SN Future
 home crn employee external iso lockup meetings opera OPERA DATA product returns sales stock stockbook x
 X
 came lunch time was returned
 Ne Carriage

Order Picking ORD74573		
Account Notes	Checking Notes	Issue Notes
00000200	Checked By: Emily Hanson On: 25/06/15 Order Checking Notes 10/06/2015 Ruth Hardaker 10/06/2015 Ruth Hardaker 25/06/2015 Emily Hanson	11 Jun 2015 Emily Hanson emailed to ask the serial number, unsure if they have the correct code. 12 Jun 2015 Steve Hardaker See Attached Notes I have sent Nufer a request for 15 s/n labels to cover all the Ceratherms at Stoke Mandeville as they are checking the rest of their 15 units and anticipate replacing a number of cases, possibly all 15. Please send all 15 labels with this order when they arrive. 15 Jun 2015 Ruth Hardaker awaiting s/n labels from nufer. JC and CG are aware. 19 Jun 2015 Steve Hardaker Jonas Boss has confirmed that 15 labels are on their way along with 5x 0330001 Ceratherm casings on POR10254. 25 Jun 2015 Catherine Spence Only just received order, even though jc has chased for this order to be put onto a pri 3 as we have the labels in. Had to send order back to office as it has the incorrect carriage method on it 25 Jun 2015 Catherine Spence chased by JC twice 25 Jun 2015 Emily Hanson Labels came in 22nd didnt tell office, only reason we found out they came in was because Lisa asked me to chased JC. JC also unaware that he chased anyone. ALSO CG never mentioned anything about the carriage charge first time order went round! Not the offices fault!!!!!! 25 Jun 2015 Lisa Leggoe 42 Issues Found Issue # 59707 - Sales Order Issues Date Created 12/06/15 Created By: Steve Hardaker Date Completed: 22/06/15 Ceratherm casings Added by Steve Hardaker sent to Jonathan Connor We have an order on for 2x 0330001 Ceratherm 600-2 casings for Stoke Mandeville, there are 2 in stock but we need the serial number labels for them from Nufer prior to shipping.

		Rada is checking the rest of their 15 units and anticipates replacing a number of cases, possibly all 15, so I have asked Jonas Boss at Nufer for labels for all 15 units to pre-empt this. I have also added a warehouse PO request for 5 more casings: Rada does not know yet whether they will need all 15 right away so 5 at a time will be fine for her to work on. Jonathan, please can you keep an eye open for the labels in Goods In and make Cathy aware when they arrive. Cathy, please ship all 15 labels with the 2 casings on ORD74573, thanks. 12 Jun 2015 Jonathan Connor Ordered 22 Jun 2015 Jonathan Connor Goods arrived, cases added to stock, labels given to Cathy to ship to customer 22 Jun 2015 Steve Hardaker Issue # 59708 - Sales Order Issues Date Created 12/06/15 Created By: Steve Hardaker Date Completed: 12/06/15 Ceratherm casings Copy Issue Main Issue #59707 Added by Steve Hardaker sent to Jonathan Connor We have an order on for 2x 0330001 Ceratherm 600-2 casings for Stoke Mandeville, there are 2 in stock but we need the serial number labels for them from Nufer prior to shipping. Rada is checking the rest of their 15 units and anticipates replacing a number of cases, possibly all 15, so I have asked Jonas Boss at Nufer for labels for all 15 units to pre-empt this. I have also added a warehouse PO request for 5 more casings: Rada does not know yet whether they will need all 15 right away so 5 at a time will be fine for her to work on. Jonathan, please can you keep an eye open for the labels in Goods In and make Cathy aware when they arrive. Cathy, please ship all 15 labels with the 2 casings on ORD74573, thanks. 12 Jun 2015 Catherine Spence will do 12 Jun 2015 Steve Hardaker 25 Jun 2015 Catherine Spence mis-communication between warehouse and office, I thought the office was aware that the labels had come in, order is picked and packed ready for dispatch for tomorrow.
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Check All Items have Required CE Mark Before Scanning [Unsure click here](#)

00000200, Stoke Mandeville Hospital, General Stores, FAO: Medical Engineering Dept, Mandeville Road, UK UK sales, UK United Kingdom

	Stock Reference	Description	Ordered.	Delivered	Invoiced	Outstanding	In Picking	Status	Req. CE Mark	
	MEMO	Ceratherm Casing	2	0	0	2	2	Complete	NONE	Unpick these items
	PPUPS1	Courier delivery - Standard.	1	0	0	1	0	Non Picked	NONE	Unpick these items

BarCode ID

Order has been Picked/Packed

Tracking Number if applicable Shipper

129W9638DK68609169



Weight dimensions

Number Parcels

[Print Picking List](#)
[Print Picking List - Part Picked](#)

1

203.00 20.00 40.60

DISC. %

203.00
203.00
40.60
243.60

is it for an old unit 600/2 we need the serial number from customer.

10-6-15

54 dealing with

is it for a new unit? 600/2 u/s

0330001
PPRD

Ceratherm Casing
Delivery - Royal Mail 1st Class Recorded
Tracking number:

196.00 1
7.00 1

98.00 2
7.00 1

PRODUCT CODE DESCRIPTION UNIT QUANTITY UNIT PRICE DISC. %

Invoice Address
Buckinghamshire Hospitals NHS
Trust, Accounts Payable Dept
Amersham Hospital
Whielden Street
Amersham, Buckinghamshire
HP7 0JD

Delivery Address
Stoke Mandeville Hospital
General Stores, Entrance 2
Medical Engineering Dept,
Mandeville Road,
Aylesbury, Buckinghamshire
HP21 8AL

Customer Reference E088974

Date Entered 10/06/15
Date Required 10/06/15
Order Priority 3

O R D E R



ACC



ORD

DOC90495

Order No. ORD74573

RH
checked

24/6/15 15.19pm have any tables come from nuffer for the Ceratherm casings
25/6/15 9.57am - Can you sort the stoke mandeville order, its on 8, but we have
all parts now, it was the one waiting for the ceratherm serial number labels

Untitled