![Barclaycard logo]

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Ref: BC_V3_01
Username: O-8321663
20 October 2014
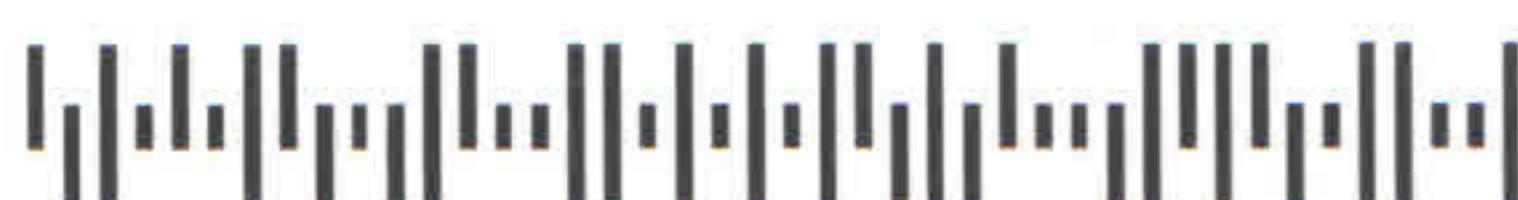
Important – you may need to take urgent action

Barclaycard Data Security Manager is being updated on 16 December 2014

Dear Sir / Madam

We're writing to let you know that the Payment Card Industry Data Security Standard (PCI DSS) is being updated and Barclaycard Data Security Manager** will use PCI DSS Version 3.0 from 16 December 2014.

As part of this update, there have been a number of changes to the Self Assessment Questionnaires (SAQs), as well as two new SAQ types – **so you may need to take urgent action**.

Why is the PCI DSS changing?

As the PCI DSS is an evolving Standard, Version 3.0 has been developed to help your company take a proactive approach towards protecting cardholder data – emphasising education and awareness, increased flexibility, and security as a shared responsibility.

The changes to the SAQs have been introduced to ensure your security needs are better met and the relevant security controls for the way your company accepts card payments are in place. You can find out more about this change and the new SAQs by visiting **www.pcisecuritystandards.org**.

How can Barclaycard Data Security Manager help?

Barclaycard Data Security Manager provides you with all the tools you need to make managing your PCI DSS compliance as easy as possible. With experts to assist you either by phone or via our online chat service, you can be sure you'll get all the help you need.

And to make sure you're presented with the Version 3.0 SAQ that meets your company's needs, we're going to modify your Data Security Manager profile questions.

What does this mean for you?

- If you've started completing your SAQ on Data Security Manager you'll need to make sure all parts including the Attestation are completed by no later than **15 December 2014**

- If you aren't able to complete your Attestation by **15 December 2014**, we recommend you download and save your partially completed SAQ from the portal. You'll then have something to refer to, as you'll need to re-visit your profile information and start your compliance validation again after **16 December 2014**

- If your annual revalidation isn't due until after **15 December 2014** you don't have to do anything until your validation expiry date. When you log in to your account after **15 December 2014**, you'll be presented with a new profile to complete

- If you haven't started completing your SAQ and you don't think your company will be able to validate full PCI DSS compliance on the portal by **15 December 2014**, you should wait until after **16 December 2014** so that you are completing the requirements needed for PCI DSS Version 3.0

Please note – if you aren't able to confirm your compliance by 15 December 2014 we strongly recommend that you continue implementing the necessary controls to reduce your risks of a data breach, and update your information on the portal on or after 16 December 2014.

Please turn over