

# **Board Meeting – Vandagraph 26<sup>th</sup> March 2014 1.25pm to 1.40pm**

Chairman – John Lamb

Managing Director – Derek Lamb

Board Members – Jean Lamb, Steve Nixon and Helen Lamb Minutes taken by Helen Lamb

## **(1.0) Minutes of last meeting**

First separate board meeting for Vandagraph.

## **(2.0) Matters Arising**

### **(3.0) Turnover and Predicted for Year**

### **(4.0) Profitability**

### **(5.0) Target for Next Month**

### **(6.0) Targets for Year**

### **(7.0) Targets for Next Year**

### **(8.0) Targets for Second Year**

### **(9.0) Overdraft**

### **(10.0) Debtors**

### **(11.0) Creditors**

### **(12.0) Loans**

### **(13.0) Stock Levels**

### **(14.0) Back Orders**

### **(15.0) Customer Complaints**

### **(15.2) Non Conformance Review**

### **(16.0) ISO Issues**

### **(16.1) H+S**

### **(17.0) Company Issues**

### **(18.0) Building Fabric Issues**

### **(19.0) Staff Issues**

### **(20.0) Distributor Issues**

### **(21.0) Supplier Issues**

## **(22.0) Any other Business**

VN202 MK 2 has passed the EMC test with all three types of cable, the Viamed one, Vandagraph and one made by John.

Steve is to give Jean the spec sheet and part number for the Vandagraph yellow cable, so she can ordered some.