



| #VUI | Picture                                                                           | Name                                                                                                                                      | Active | Security | Proto | Details                                                                           | Access                                                                            | Allocated Roles                                                                   | Roles Stats                                                                       | HSE                                                                                | Training                                                                            | Required Reading                                                                    | Wage                                                                                | Breaks                                                                              | Holi                                                                                |
|------|-----------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------|--------|----------|-------|-----------------------------------------------------------------------------------|-----------------------------------------------------------------------------------|-----------------------------------------------------------------------------------|-----------------------------------------------------------------------------------|------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------|
| 54   |  | <a href="#">Emily Hanson</a><br>viamed.emily.hanson@gmail.com<br>emily.morton@viamed.co.uk<br>Direct Email<br>emily.hanson@vmsecure.me.uk | 1      | 1        | 0     |  |  |  |  |  |  |  |  |  |  |

[VM3COP02 Organisation chart](#)  
[VM3COP02 Organisation Complete Overview](#)

| Main Category    | Supervisor                 | Responsibilities                 | Members                                                                                                                                                                                                                                                                                  |
|------------------|----------------------------|----------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Office Processes | Office Team Leader         |                                  | <a href="#">Sophie Lines</a> <a href="#">Zoey Teal</a> <a href="#">Kate Griffiths</a> <a href="#">Emma Clark</a> <a href="#">Michael Lamb</a> <a href="#">Sophie Lines</a> <a href="#">Sophie Lines</a> <a href="#">Sophie Lines</a> <a href="#">Zoey Teal</a> <a href="#">Zoey Teal</a> |
|                  | <a href="#">Derek Lamb</a> | <a href="#">Responsibilities</a> | <a href="#">Teal Zoey</a> <a href="#">Teal Kate</a> <a href="#">Griffiths Kate</a> <a href="#">Griffiths Kate</a> <a href="#">Griffiths Emma</a>                                                                                                                                         |
|                  | <a href="#">Derek Lamb</a> |                                  | <a href="#">Clark Emma</a> <a href="#">Clark Emma</a> <a href="#">Clark Michael</a> <a href="#">Lamb Michael</a> <a href="#">Lamb</a>                                                                                                                                                    |
|                  | <a href="#">Derek Lamb</a> |                                  | <a href="#">Michael Lamb</a> <a href="#">Emily Hanson</a> <a href="#">Catrin Hird</a> <a href="#">Agib Majeed</a> <a href="#">Sherralee Lamb</a>                                                                                                                                         |

| #                    | Task Subject                  | Time Scale    | On behalf of     | Outstanding | Next Due    | Create Issue |
|----------------------|-------------------------------|---------------|------------------|-------------|-------------|--------------|
| <a href="#">896</a>  | Checking Of Active List       | Every 1 Weeks | Office Processes | 1           | 05 Jul 2025 |              |
| <a href="#">603</a>  | Check For GHX Orders          | Every 1 Weeks | Office Processes |             | 02 Jul 2025 |              |
| <a href="#">1219</a> | Purchase Order Invoice Review | Every 1 Weeks | Office Processes | 2           | 07 Jul 2025 |              |

| # | Task Subject | Time Scale | On Behalf of | Outstanding | Next Due | Create Issue |
|---|--------------|------------|--------------|-------------|----------|--------------|
|---|--------------|------------|--------------|-------------|----------|--------------|