

GDPR - Flow of Data Through the Companies

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Last Updated: March 2025

1. Introduction

This document outlines how personal data flows through Viamed Group of Companies, ensuring compliance with UK GDPR.

2. How Data Enters Our Systems

Data is collected from:

- Customers (via website, phone, or in-person)
- Employees (HR records, payroll systems)
- Suppliers (contract and payment processing)

3. Where Data is Stored

- **Intrastats** (Sales and order processing)
- **Xero** (Financial records and invoicing)
- **Secure Encrypted Files** (HR and supplier agreements)

4. Where Data is Sent

- **HMRC** (Legal tax reporting)
- **Suppliers & Logistics Partners** (For order fulfillment)
- **Regulatory Bodies** (For compliance purposes)

5. Data Security Measures

- Encryption of personal data
- Access controls for employees
- Secure backups to prevent data loss

6. Compliance and Auditing

Regular audits ensure that data is stored, processed, and transferred ****in compliance with UK GDPR****.

Viamed Group of Companies

Ensuring Transparent Data Processing