



# Viamed

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## Workplace Waste and Recycling Questionnaire Helping us understand and improve waste management at work

Starting March 31, 2025, new recycling regulations in England will require businesses with 10 or more employees to separate their waste into specific categories for collection:

Dry Recyclables: This includes materials such as glass, metal, plastic, paper, and cardboard. These should be placed in designated recycling bins.

Food Waste: All food waste must be collected separately from other waste types.

These measures aim to standardize recycling practices, reduce landfill waste, and increase recycling rates across the country.

At present we do most of this but not all. Please fill in the questions below so we can see what we need to do and where.

### General Information

Name (Optional):

Helen Lamb

Department/Role:

Accounts, HR and building maintenance

Typical workspace (Office, Workshop, etc.):

MD Office and Home office

## Waste Habits

How often do you dispose of the following in a typical week:

Paper

- Daily
- 2-3 times/week
- Weekly
- Rarely/Never

Cardboard

- Daily
- 2-3 times/week
- Weekly
- Rarely/Never

Plastics (e.g., bottles, packaging)

- Daily
- 2-3 times/week
- Weekly
- Rarely/Never

Food Waste

- Daily
- 2-3 times/week
- Weekly
- Rarely/Never

## General non-recyclable waste

- Daily
- 2-3 times/week
- Weekly
- Rarely/Never

What percentage of your waste do you estimate is recyclable?

- 0-25%
- 26-50%
- 51-75%
- 76-100%

**Are there any specific items you often dispose of but are unsure if they are recyclable?**

- No
- Yes: (please Explain)

## Recycling Awareness

Are you aware of the recycling bins provided at your workplace?

- Yes, I use them regularly
- Yes, but I don't use them often
-

No

Do you find the labelling on recycling bins clear and easy to follow?

- Yes
- No (please explain):

its no always clear which bins are waste and which are recycling, especially in the warehouse. I would look in the bin to see what it is used for.

## Reducing Waste

In your role, what opportunities do you see to reduce waste? (Select all that apply)

- Switching to digital documents
- Reducing packaging on supplies
- Using reusable containers

Other:

i think we do, do everything possible to reduce, reuse and recycle.

Would additional guidance or training help you recycle more effectively?

- Yes
- No

What suggestions do you have to improve waste reduction and recycling at work?

possible extra reminders for staff to recycle bottles and cans in to the blue bin.

Thank you for your feedback! Your responses will help us improve waste management and meet the new recycling standards effectively.