Internal Audit Check list

INTERNAL AUDITS

Created:	17/May 1995	**Audit No 17**	VM3/COP13 VOP 13
Revised:	13 September 2011	Last printed 6/4/2006 10:42:00 AM	Page 1 of 1
Audit Date		Auditor *[signature]*	ISO 8.3

QUESTION:	RESPONSE:	Y/N
Verify that audits are performed independently of audit area.		Y
Check that the audit programme shows every area of the system has been covered.	# 3J297	
Verify that checklists are used to conduct the audit.		Y
Check that sufficient objective evidence has been taken to ascertain conformance.		Y
Verify that both parties endorse the audit.		Y
Check that an audit report is produced that highlights agreed corrective actions.		Y
Check that these actions have followed up in a timely manner.		Y
Check that the audit database and matrix, is updated.		
Verify that an Audit review has been undertaken.		V

 # Follow up 35297 Audit - Rethink Required.