



RS Full, CS 11:00:00 AM For 2.5 Hours



#VUI	Picture	Name	Active	Security	Proto	Details	Access	Allocated Roles	Roles Stats	HSE	Training	Required Reading	Wage	Breaks	Holi
46		Robert Connor viamed.robert.connor@gmail.com robert.connor@viamed.co.uk Direct Email robert.connor@vmsecure.me.uk	1	4	0										

Robert Connor Areas of Responsibility and Supervisor

[VM3COP02 Organisation chart](#)
[VM3COP02 Organisation Complete Overview](#)

Main Catagory	Supervisor	Responsibilities Members
Goods In	Warehouse Team Leader Derek Lamb Derek Lamb Derek Lamb Derek Lamb	Responsibilities Robert Connor Emma Clark Robert Connor Robert Connor Robert Connor Emma Clark Emma Clark Emma Clark
QA Goods In	QA Controller Derek Lamb Derek Lamb Derek Lamb Derek Lamb	Responsibilities Robert Connor Emma Clark Linda Shearing Robert Connor Robert Connor Robert Connor Emma Clark Emma Clark Emma Clark Linda Shearing Linda Shearing Linda Shearing
QA Repairs	QA Controller Derek Lamb Derek Lamb Derek Lamb Derek Lamb	Responsibilities Philip Crossley Michael Green Robert Connor Ryan Swaine Philip Crossley Philip Crossley Philip Crossley Michael Green Michael Green Michael Green Robert Connor Robert Connor Robert Connor Ryan Swaine Ryan Swaine Ryan Swaine
QA Production	QA Controller Derek Lamb Derek Lamb Derek Lamb Derek Lamb	Responsibilities Linda Shearing Robert Connor Linda Shearing Linda Shearing Shearing Linda Shearing Robert Connor Robert Connor Robert Connor

Tasks Robert Connor Directly Allocated

#	Task Subject	Time Scale	On behalf of	Outstanding	Next Due	Create Issue
727	QA Failures Report	Every 1 Months	Managing Director		02 Jul 2024	
761	Software Validation In Production List	Every 3 Months	IT Controller		01 Jul 2024	
761	Software Validation In Production List	Every 3 Months	IT Controller		01 Jul 2024	
763	Software Validation Stock Tracking Check	Every 6 Months	IT Controller		08 Oct 2024	
541	Empty Paper Bins	Every 1 Weeks	Warehouse Team Leader		12 Jun 2024	
543	Hoover Warehouse	Every 1 Weeks	Warehouse Team Leader		10 Jun 2024	
423	Sweep Warehouse	Every 1 Weeks	Warehouse Team Leader		10 Jun 2024	
542	Empty Warehouse Bins	Every 1 Weeks	Warehouse Team Leader		13 Jun 2024	
426	Clean Duckets	Every 1 Weeks	Warehouse Team Leader		13 Jun 2024	
427	Clear Cardboard	Every 2 Weeks	Warehouse Team Leader		14 Jun 2024	
615	Current Stock Levels	Every 2 Weeks	Warehouse Team Leader		11 Jun 2024	
294	Check Expiry Dated Stock	Every 1 Months	Warehouse Team Leader	1	04 Jul 2024	
481	Check Stock Requirements Supplier Posey	Every 2 Weeks	Warehouse Team Leader		20 Jun 2024	
488	Vandagraph Duckets	Every 1 Weeks	Warehouse Team Leader		10 Jun 2024	
545	Move Stock From QA Shelf To Stock Shelf Monday	Every 1 Weeks	Warehouse Team Leader		10 Jun 2024	
622	Check Returns Supplier Envitec	Every 1 Weeks	Warehouse Team Leader		07 Jun 2024	

<u>624</u>	Check Returns Supplier Teledyne	Every 2 Weeks	Warehouse Team Leader	14 Jun 2024
<u>623</u>	Check Returns Supplier Maxtec	Every 2 Weeks	Warehouse Team Leader	14 Jun 2024
<u>626</u>	Check Supplier Returns All Suppliers	Every 1 Months	Warehouse Team Leader	24 Jun 2024
<u>647</u>	Check Order Are Being Picked In Priority Order	Every 8 Weeks 2 Days	Warehouse Team Leader	23 Jun 2024
<u>878</u>	Empty Warehouse Depleted Sensor Bin	Every 1 Months 3 Weeks	Warehouse Team Leader	03 Jul 2024
<u>880</u>	Check Weeee Waste Pallet And Sensor Bin	Every 6 Months	Warehouse Team Leader	02 Aug 2024
<u>882</u>	Generate RMA Box, Link Items And Add Faults	Every 1 Weeks	Warehouse Team Leader	09 Jun 2024
<u>921</u>	Reserve Stock Review	Every 1 Weeks	Warehouse Team Leader	13 Jun 2024
<u>1084</u>	VST Stock Count For End April	Every 12 Months	Warehouse Team Leader	24 Mar 2025
<u>406</u>	Processing Depleted Sensors	Every 2 Weeks	Office Processes	11 Jun 2024
<u>767</u>	Check POR Files For Items Delivered But Not Removed From File	Every 1 Months	Goods In	18 Jun 2024
<u>836</u>	Stamp Deliveries	Every 1 Days	Goods In	07 Jun 2024
<u>1098</u>	Decontamination Of Incomming Products And Repairs	Every 1 Months	Goods In	15 Jun 2024
<u>1059</u>	VST Supplier QA Results	Every 1 Months	QA Goods In	01 Jul 2024
<u>1145</u>	Verification Production Paperwork	Every 12 Months	Production Processes	09 Feb 2025

Audits Robert Connor Directly Allocated

#	Task Subject	Time Scale	On Behalf of	Outstanding	Next Due	Create Issue
<u>469</u>	Check Repairs Read For Invoice	Every 3 Months	Warehouse Team Leader		24 Jun 2024	
<u>936</u>	Review Of Credits Received From Suppliers	Every 1 Months	Warehouse Team Leader		08 Jun 2024	
<u>899</u>	Medica preparation - Ryan has an issue chase him	Every 12 Months	Marketing Processes		10 Sep 2024	