

RS Full, CS 11:00:00 AM For 2.5 Hours



#VUI	Picture	Name	Active	Security	Proto	Details	Access	Allocated Roles	Roles Stats	HSE	Training	Required Reading	Wage	Breaks	Holidays	S
56		Emma Clark emma.clark@viamed.co.uk Direct Email	1	1	0											

Emma Clark Areas of Responsibility and Supervisor

[VM3COP02 Organisation chart](#)
[VM3COP02 Organisation Complete Overview](#)

Main Catagory	Supervisor	Responsibilities	Members
Office Processes	Office Team Leader		Sophie Lines Zoey Teal Kate Griffiths Emma Clark Michael Lamb Sophie Lines Sophie Lines Sophie Lines Zoey Teal
	Derek Lamb Derek Lamb Derek Lamb	Responsibilities	Zoey Teal Zoey Teal Kate Griffiths Kate Griffiths Kate Griffiths Emma Clark Emma Clark Emma Clark Michael Lamb Michael Lamb Michael Lamb
	Warehouse Team Leader		Emma Clark Catherine Spence Emma Clark Emma Clark
Goods Out	Derek Lamb Derek Lamb Derek Lamb	Responsibilities	Emma Clark Catherine Spence Catherine Spence Catherine Spence
Goods In	Warehouse Team Leader		Robert Connor Emma Clark Robert Connor Robert Connor
	Derek Lamb Derek Lamb Derek Lamb	Responsibilities	Robert Connor Emma Clark Emma Clark Emma Clark
QA Goods In	QA Controller		Robert Connor Emma Clark Linda Shearing Robert Connor
	Derek Lamb Derek Lamb Derek Lamb	Responsibilities	Robert Connor Robert Connor Emma Clark Emma Clark Emma Clark Linda Shearing Linda Shearing Linda Shearing

Tasks Emma Clark Directly Allocated

#	Task Subject	Time Scale	On behalf of	Outstanding	Next Due	Create Issue
544	Move Stock From QA Shelf To Stock Shelf Tuesday	Every 1 Weeks	Warehouse Team Leader	5	11 Jun 2024	
495	Top Up Quick Shipping Shelves	Every 1 Weeks	Warehouse Team Leader	2	10 Jun 2024	
503	Clean Toilets	Every 3 Weeks	Warehouse Team Leader	2	25 Jun 2024	

Audits Emma Clark Directly Allocated

#	Task Subject	Time Scale	On Behalf of	Outstanding	Next Due	Create Issue
758	Ship Repairs	Every 1 Months	Goods Out	1	01 Jul 2024	