

## Purchases overview

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Xero makes it easier to manage your bills and purchases

Send [purchase orders](#) to your suppliers and [copy contents to bills and sales invoices](#)

Enter a [bill](#) you have received and make [payments](#). [Learn more...](#)

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**Bills** [Paid](#) | [Repeating](#) | [See all](#)

Draft

**None**

Awaiting Approval

**None**

Awaiting Payment (8)

**20,658.04**

Overdue

**None**

### Upcoming bills

[Due](#) [Paid](#)

6,000

4,000

2,000

0



### Purchase orders

Draft

**None**

Awaiting Approval

**None**

Approved

**None**