



#VUI	Picture	Name	Active	Security	Proto	Details	Access	Allocated Roles	Roles Stats	HSE	Training	Required Reading	Wage	Breaks	Holidays	Sick	Wor Awa
39		Michael Lamb michael.lamb@viamed.co.uk Direct Email michael.lamb@vmsecure.me.uk	1	8	0												

Michael Lamb Activity

2023-06-28

Date From (Inclusive)	01 / 01 / 2023
Date To (Excluded)	28 / 06 / 2023
Auto Issues Completed User Issues Completed	

From 2023-01-01 To 2023-06-28

Michael Lamb Auto Tasks Completed

762

ID	Subject	Number Issues	Average Days to Complete
24	Audit 01 Picking Packing Viamed	1	86
233	Check the Service visit logs	25	4
526	Import Bank CSV	120	1
599	Distribution Of Post	120	1
1026	8010004 - JJ-CCR Oxygen Sensor Orders	6	3
1044	Vandagraph Shipper SignOff Collection	120	1
452	Off Site Backup	6	11
585	VST Purchase Order Log	24	5
1043	Vandagraph Delivery Notifications	119	1
139	Server Review	6	6
454	Backup Server Status	12	8
225	Empty bins in the office, general waste and recycling	24	4
973	Test Website Questions	6	3
656	Clean Kitchen Sides and Table	12	4
1086	Shred CC Slips	24	4
108	PUT OUT BLUE BIN AT GHYLL HOUSE WHEN THE OTHERS ON THE STREET ARE OUT	6	4
511	AWS Amazon Web Services Collect Invoice	5	21
597	Fast Hosts Invoice	5	20
714	Chase The Debtors VST	2	3
1006	Review Stocks Of 8000004	6	4
1035	Check Xero To Barclays Bank Statements End On Month GBP, USD And Euro Viamed	1	4
524	Delivered not Invoiced	6	3
508	Shred Sensitive Paperwork	12	3
930	UPS Invoices Vandagraph	6	11
401	Check Paypal For Orders	6	9
410	Proforma And Quote Chasing	6	6
658	Dishwashing	6	3
424	Warehouse Floors	6	3
370	Duplicate Documents	5	22
510	Domain Name Management	5	12
777	Completing Office Job List	6	5
507	Collect Repair Filing From Warehouse	5	7
1090	Proforma And Quote Chasing Ryan	1	7
1092	Proforma And Quote Chasing UK	1	7
879	Empty Warehouse Depleted Sensor Bin	1	1
838	Region Checker	1	5
793	SRS Folder	2	3
1053	Exchange Rate In To Intrastats	1	3
1149	Verification Todays Goods In	1	29
1153	Verification Of Non Conforming Products	1	29
1162	Verification Warehouse Hand Sanitiser	2	5
1164	Verification Stock Items And Locations	1	28
377	Accounts on Stop	1	2
687	HMRC Intrastats Data	1	2
558	Viamed End Of Month Shutdown	2	9
559	Viamed Properties Loan	1	0
560	Staff Training	2	4

1151 Verification Supplier Delivery Notes	1	0
668 Answering Telephones	2	3
1119 Check Creditors	2	8
700 Withdraw Funds From Paypal	1	0
918 Proofs of Delivery	1	0
679 Bank Details Entered	1	0
95 ESD Workstations	1	1
812 Purchase Payments	1	1
734 Goods In Processes	1	2
568 Franking Mail	1	2
451 Viamed Debtors	1	0
1167 Verification Of Ebay Stock	1	0
1128 Verification Purchasing Documentation	1	21
1156 Verification Of SRS Information added	1	1
678 Accounts Review - Debtors	1	0
694 Journals for the End of Month accounts	1	9
1134 Verification Visual Check Repair Shelf	1	20
766 Software Validation Attempt To QA Some Stock	1	19
929 Send Debtors Overview To Derek	1	5
677 Accounts Filing	1	6
683 Credit Cards	1	7