

## VM3COP27.40 QC19 Form Stock Transfer Form

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QC19 Form should be used if being back any stock that is not actively tracked by a current barcode and is to be sold or re-used in a repair.

Before stock is transferred the customer must be informed that part of the repair – or the item to be sold is from a Non-Conforming Area.

Once customer authorisation is confirmed, the item / stock from the non-conforming area MUST be tested before use.

Highlight where the stock is  
coming from – Non-Conformance Area / Stock / Demo Sales

and where the stock is going Non-Conformance Area / Stock / Demo Sales / Scrap

Fill in the product details on the form  
Get the form signed by a director.

Then a barcode can be produced for the item and the item can be used.

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The customer has been informed and has agreed via email to the repair using a recovered part.

Stock has been recovered from the non-conformance area - part number 4430630.

The recovered part has been tested and was found to work as expected.

The recovered part has been given a barcode ID:4430630.