

Personnel Questionnaire Risks / Hazards

Name: Kiaa Kogge
Date: 30/8/09

Personal & Personal Working Area	RISK?		LEVEL of RISK			
	Y/N	Yes	No	Low	Medium	High
Is the work area clean and tidy?	Y		X	X		
Is there sufficient lighting?	Y		X	X		
Is the temperature comfortable? - <u>Y/N</u> <u>comfortable</u> <u>no</u>			X	X		
Is there adequate heating & ventilation in the working area?	Y		X	X		
Is the area around the workstation / workbench clear of any obstructions?	Y		X	X		
Are walkways clear of obstructions?	Y		X	X		
Are items stacked on shelving properly?	Y		X	X		
Is the flooring slippery, uneven, sloped or have holes?	Y		X	X		
Is there any loose or ripped carpeting?	Y		X	X		
Are radiators clear of anything combustible?			X	X		
Do any cables or wires run across the floor? - <u>one red wire by forcing under chair</u>	Y		X	X		
Are all electrical cables in good condition?	Y		X	X		
Is there space within and around the workstation / workbench to work?	Y		X	X		
Are there any sources of distracting noise?	Y		X	X		
Are there any problems with static electricity?	Y		X	X		
Is there a fire extinguisher in the working area? -	Y		X	X		
Have you been trained in the use of fire extinguishers and fire prevention techniques?	Y		X	X		
Do you know what to do in the event of a fire?	Y		X	X		
Are you aware of the fire assembly point?	Y		X	X		
Do you know what & where the fire alarm is?	Y		X	X		
Is protective clothing and equipment provided?						
Is it effective?						
Do you have a pre-existing medical condition or health problem?	Y					
Are you pregnant?	Y					

S. H. YEH - OFFICE

Personnel Questionnaire Risks / Hazards

Name: S. H. YEH
Date: 24.8.94

RISK?

LEVEL of RISK

Personal & Personal Working Area	Y/N	Yes	No	Low	Medium	High
Is the work area clean and tidy?	Y		✓			
Is there sufficient lighting?	Y		✓			
Is the temperature comfortable?	Y		✓			
Is there adequate heating & ventilation in the working area?	Y		✓			
Is the area around the workstation / workbench clear of any obstructions?	Y		✓			
Are walkways clear of obstructions?	Y		✓			
Are items stacked on shelving properly?	Y	✓		✓		
Is the flooring: slippery, uneven, sloped or have holes?	Y		✓			
Is there any loose or ripped carpeting?	Y		✓			
Are radiators clear of anything combustible?	Y	✓		✓		
Do any cables or wires run across the floor?	Y		✓			
Are all electrical cables in good condition?	Y		✓			
Is there space within and around the workstation / workbench to work?	Y	✓		✓		
Are there any sources of distracting noise?	Y		✓			
Are there any problems with static electricity?	Y		✓			
Is there a fire extinguisher in the working area?	Y		✓			
Have you been trained in the use of fire extinguishers and fire prevention techniques?	Y		✓			
Do you know what to do in the event of a fire?	Y		✓			
Are you aware of the fire assembly point?	Y		✓			
Do you know what a where the fire alarm is?	Y		✓			
Is protective clothing and equipment provided?	Y		✓			
Is it effective?	Y	✓		✓		
Do you have a pre-existing medical condition or health problem?	Y		✓			
Are you pregnant?	Y		✓			

Personnel Questionnaire

Risks / Hazards

Risks / Hazards

Name: _____
Date: _____

Date:

RISK?

LEVEL of RISK

Personnel Questionnaire **Risks / Hazards**

Name: Helen Lamb
Date: 20/08/09

Personal & Personal Working Area	RISK?		LEVEL OF RISK			
	Y/N	Yes	No	Low	Medium	High
Is the work area clean and tidy?	Y					
Is there sufficient lighting?	Y					
Is the temperature comfortable?	Y					
Is there adequate heating & ventilation in the working area?	Y					
Is the area around the workstation / workbench clear of any obstructions?	Y					
Are walkways clear of obstructions?	Y					
Are items stacked on shelving properly?	Y					
Is the flooring: slippery, uneven, sloped or have holes?	Y					
Is there any loose or ripped carpeting?	Y					
Are radiators clear of anything combustible?	Y	X		X		
Do any cables or wires run across the floor?	Y					
Are all electrical cables in good condition?	Y					
Is there space within and around the workstation / workbench to work?	Y					
Are there any sources of distracting noise?	N					
Are there any problems with static electricity?	N					
Is there a fire extinguisher in the working area?	N		X			
Have you been trained in the use of fire extinguishers and fire prevention techniques?	Y					
Do you know what to do in the event of a fire?	Y					
Are you aware of the fire assembly point?	Y					
Do you know what & where the fire alarm is?	Y					
Is protective clothing and equipment provided?	Y					
Is it effective?	Y					
Do you have a pre-existing medical condition or health problem?	N					
Are you pregnant?	N					

Personnel Questionnaire **Risks / Hazards**

Name: Lincoln Shearin
Date: 27-8-9

Personal & Personal Working Area	RISK?					LEVEL of RISK		
	Y/N	Yes	No	Low	Medium	High		
Is the work area clean and tidy?	Y							
Is there sufficient lighting?	Y							
Is the temperature comfortable?	Y							
Is there adequate heating & ventilation in the working area?	Y							
Is the area around the workstation / workbench clear of any obstructions?	N	Y						
Are walkways clear of obstructions?	Y							
Are items stacked on shelving properly?	Y							
Is the flooring: slippery, uneven, sloped or have holes?	N							
Is there any loose or ripped carpeting?	N							
Are radiators clear of anything combustible?	N	Y						
Do any cables or wires run across the floor?	N							
Are all electrical cables in good condition?	Y							
Is there space within and around the workstation / workbench to work?	Y							
Are there any sources of distracting noise?	N							
Are there any problems with static electricity?	N							
Is there a fire extinguisher in the working area?	N							
Have you been trained in the use of Fire extinguishers and fire prevention techniques?	N							
Do you know what to do in the event of a fire?	Y							
Are you aware of the fire assembly point?	Y							
Do you know what & where the fire alarm is?	Y							
Is protective clothing and equipment provided?	N							
Is it effective?	N/A							
Do you have a pre-existing medical condition or health problem?	N							
Are you pregnant?	N							

Personnel Questionnaire **Risks / Hazards**

Name: BOLE HAWDAYER
Date: 21/08/09

Personal & Personal Working Area	RISK?		LEVEL OF RISK			
	Y/N	Yes	No	Low	Medium	High
Is the work area clean and tidy?	Y		✓			
Is there sufficient lighting?	Y		✓			
Is the temperature comfortable?	Y		✓			
Is there adequate heating & ventilation in the working area?	Y		✓			
Is the area around the workstation / workbench clear of any obstructions?	Y		✓			
Are walkways clear of obstructions?	Y		✓			
Are items stacked on shelving properly?	Y		✓			
Is the flooring slippery, uneven, sloped or have holes?	N		✓			
Is there any loose or ripped carpeting?	N		✓			
Are radiators clear of anything combustible?	Y		✓			
Do any cables or wires run across the floor?	N		✓			
Are all electrical cables in good condition?	Y		✓			
Is there space within and around the workstation / workbench to work?	Y		✓			
Are there any sources of distracting noise?	N		✓			
Are there any problems with static electricity?	N		✓			
Is there a fire extinguisher in the working area?	Y		✓			
Have you been trained in the use of fire extinguishers and fire prevention techniques?	N		✓			
Do you know what to do in the event of a fire?	Y		✓			
Are you aware of the fire assembly point?	Y		✓			
Do you know what & where the fire alarm is?	Y		✓			
Is protective clothing and equipment provided?	N		✓			
Is it effective?	N/A		✓			
Do you have a pre-existing medical condition or health problem?	N		✓			
Are you pregnant?	N		✓			

Personnel Questionnaire

Risks / Hazards

Risks / Hazards

Name: _____
Date: _____

Date: _____

RISK?

LEVEL OF RISK

Personnel Questionnaire Risks / Hazards

Name: Sarah Wylford
Date: 20/8/09

Personal & Personal Working Area	Y/N	Yes	No	Low	Medium	High
Is the work area clean and tidy?	Y		/			
Is there sufficient lighting?	Y		/			
Is the temperature comfortable?	Y		/			
Is there adequate heating & ventilation in the working area?	Y		/			
Is the area around the workstation / workbench clear of any obstructions?	Y		/			
Are walkways clear of obstructions?	Y		/			
Are items stacked on shelving properly?	Y		/			
Is the flooring slippery, uneven, sloped or have holes?	Y		/			
Is there any loose or ripped carpeting?	Y		/			
Are radiators clear of anything combustible?	Y		/			
Do any cables or wires run across the floor?	Y		/			
Are all electrical cables in good condition?	Y		/			
Is there space within and around the workstation / workbench to work?	Y		/			
Are there any sources of distracting noise?	Y		/			
Are there any problems with static electricity?	Y		/			
Is there a fire extinguisher in the working area?	Y	/				
Have you been trained in the use of fire extinguishers and fire prevention techniques?	Y	/				
Do you know what to do in the event of a fire?	Y		/			
Are you aware of the fire assembly point?	Y		/			
Do you know what & where the fire alarm is?	Y	/				
Is protective clothing and equipment provided?	Y		/			
Is it effective?	Y		/			
Do you have a pre-existing medical condition or health problem?	Y		/			
Are you pregnant?	Y		/			

Personnel Questionnaire

Risks / Hazards

Risks / Hazards

Name: _____
Date: _____

Date: _____

RISK?

LEVEL of RISK

Personnel Questionnaire Risks / Hazards

Name: Donna Lane
Date: 7/26/2019

RISK?

LEVEL of RISK

Personal & Personal Working Area		Y/N	Yes	No	Low	Medium	High
Is the work area clean and tidy?		Y					
Is there sufficient lighting?		Y					
Is the temperature comfortable?		Y					
Is there adequate heating & ventilation in the working area?		Y					
Is the area around the workstation / workbench clear of any obstructions?		Y					
Are walkways clear of obstructions?		Y					
Are items stacked on shelving properly?		Y					
Is the flooring: slippery, uneven, sloped or have holes?		N					
Is there any loose or ripped carpeting?		N					
Are radiators clear of anything combustible?		Y					
Do any cables or wires run across the floor?		Y					
Are all electrical cables in good condition?		Y					
Is there space within and around the workstation / workbench to work?		Y					
Are there any sources of distracting noise?		Y					
Are there any problems with static electricity?		Y					
Is there a fire extinguisher in the working area?		Y					
Have you been trained in the use of fire extinguishers and fire prevention techniques?		Y					
Do you know what to do in the event of a fire?		Y					
Are you aware of the fire assembly point?		Y					
Do you know what & where the fire alarm is?		Y					
Is protective clothing and equipment provided?		N/A					
Is it effective?		N					
Do you have a pre-existing medical condition or health problem?		N					
Are you pregnant?		N					

Personnel Questionnaire

Risks / Hazards

Risks / Hazards

Name: **Ryan Swaine**

Date: 20th August 2009

RISK?

LEVEL of RISK