

«TITLE»
«DEPARTMENT»
«COMPANY»
«ADDRESS1»
«ADDRESS2»
«ADDRESS3»
«CITY» «STATE»
«ZIP»

Ref: 20180903/???

September 2018

Dear «UPOSITION»,

Calibration Check: VM-2500 Series Capnographs

I am writing with regards to the VM-2500 series Capnograph that your organisation has previously purchased from Viamed.

In order to comply with local standards and in response to customer requests, we offer the service of testing the calibration of your VM-2500 Capnographs. The price for this service is **£150.00** plus £10.00 return carriage (excluding VAT) – part number 4480500 (VM-2500M Mainstream) or 4480520 (VM-2500S Sidestream).



Should you wish to use this service, please advise us of the serial number/s of the unit/s and we will provide you with a returns reference number. When returning units to us, please may we ask that you ensure that the packing is adequate and we advise that you use a traceable delivery service.

So that we can keep our records up-to-date, if the Capnograph is no longer in service, please email capnographcheck@viamed.co.uk with the serial number/s and we will update our records accordingly.

Should you have any further queries or require any further information, please do not hesitate in contacting us.

Yours sincerely

A handwritten signature in black ink that reads "Catrin".

Catrin Hollings
Marketing