



Sophie Lines <viamed.sophie.lines@gmail.com>

Fwd: Purchase Order Number 41335NHL (JN: 0922/48538)

1 message

Main Account <office@viamed.co.uk>
To: Sophie Lines <sophie.lines@vmsecure.me.uk>

Tue, Sep 20, 2022 at 11:17 AM

----- Forwarded message -----

From: **Rachel Andrews** <rachel.andrews@avensysmedical.co.uk>

Date: Tue, 20 Sept 2022 at 10:56

Subject: Purchase Order Number 41335NHL (JN: 0922/48538)

To: orders@viamed.co.uk <orders@viamed.co.uk>Cc: Joseph Fletcher <joseph.fletcher@avensysmedical.co.uk>

Good Morning,

Please see attached Purchase Order Number: 41335NHL

Please deliver to the following address: -

FAO Avensys Engineer

Supplies / Stores

Nuffield Health – Leeds Hospital

[2 Leighton Street](#)[Leeds](#)[LS1 3EB](#)

Could you kindly check the purchase order and confirm receipt, advise any discrepancies, and provide an acknowledgment within 48 hours to include an estimated delivery date.

On despatch of the part/s for this purchase order, please email a copy of the delivery note for our reference, if this is not possible, could I ask you to send me a quick email to advise that the order has been despatched.

Doing this will prevent me from progressing the order further with you when it has already been despatched.

I would appreciate a prompt response and look forward to hearing from you shortly.

Thank you,

**Rachel Andrews**

Procurement Administrator

Avensys UK Ltd

01562 745 858 | www.avensysmedical.co.uk

Avensys UK is a limited company registered in England and Wales. Registered Number: 05320267

Company Headquarters: Frederick Road, Hoo Farm Industrial Estate, Kidderminster, Worcestershire, DY11 7RA

Registered Office: C/O Kimberlee & Co, Hunt House Farm Frith Common, Tenbury Wells, Worcestershire, WR15 8JY



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