

HAND DRILL

MAINTENANCE CHECKLIST

BEFORE USING THESE ITEMS THE FOLLOWING CHECKS MUST BE MADE AND, UPON COMPLETION OF THE CHECKS, THE ATTACHED FORM MUST BE SIGNED AND DATED.

IF ANY CHECK IS FOUND TO BE FAULTY, THEN YOU MUST INFORM THE WORKSHOP SUPERVISOR OF THE FAULT FOUND.

CHECKS:

1. IS THE PLUG AND CABLE FRAYED OR DAMAGED?
2. IS THE DRILL IN THE RACK TIDILY?
3. IS THE CHUCK EMPTY?
4. ARE THE GOGGLES AVAILABLE?

WHEN THE MACHINE IS FINISHED WITH:

MAKE SURE THAT THE CHUCK IS EMPTY AND THE CHUCK KEY IS NOT LEFT IN THE CHUCK.

MAKE SURE THAT THE DRILL HAS BEEN LEFT TIDILY IN THE RACK.