

Purchase Order No:	QEF0005363646	Date of Order: 16 Jun 2022	Page 1 of 1
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Supplier	Deliver To	Invoice To	Enquiries To
VIAMED 15 STATION ROAD CROSS HILLS KEIGHLEY WEST YORKSHIRE BD20 7DT Account No. <none>	QE FACILITIES LTD PROCUREMENT STORES QUEEN ELIZABETH HOSPITAL SHERIFF HILL GATESHEAD NE9 6SX	QE FACILITIES LTD ACCOUNTS PAYABLE BENSHAM HOSPITAL SALTWELL ROAD GATESHEAD NE8 4YL Tel: 0191 4455350 Email: ghnt.accountspayable@nhs.net	QE FACILITIES LTD PROCUREMENT DEPT QUEEN ELIZABETH HOSPITAL SHERIFF HILL GATESHEAD NE9 6SX Tel: 2802 Email: sam.clay1@nhs.net

Important Information:

1. This Purchase Order is placed with your organisation subject to the application of our terms and conditions as referred to in the Department of Health's "Applicable Contract Terms Policy."
<https://www.gov.uk/government/publications/nhs-standard-terms-and-conditions-of-contract-for-the-purchase-of-goods-and-supply-of-services>
2. A delivery note clearly stating our official Purchase Order Number attached to the outside of the package must accompany all deliveries.
3. Goods must be delivered to the deliver to address above and between the hours stated in the delivery instructions.
4. A Tail Lift service must be used for all deliveries on pallets or heavy and bulky items. Failure to do so may result in the delivery being refused.
5. Any price amendments and carriage charges must be advised and agreed before dispatch. Failure to do so will result in payment being delayed.

Product Code	GTIN	Branch Code	Contract Ref	Description of Goods or Services	Qty	Unit of Issue	Price (£)	VAT	Total (£)
0330227		KJ0030	RFQ/21/202	Precision & Adjustable Valve Seat	5	Each	12.00	12.00	72.00
0330225		KJ0030	RFQ/21/202	Precision & Adjustable Valve Seating	5	Each	12.00	12.00	72.00
<none>		KJ0030	RFQ/21/202	Carriage	1	Each	10.00	2.00	12.00
Total Order Value (GBP) including Carriage							130.00	26.00	156.00
Document Carriage Breakdown							0.00	0.00	0.00

Special Instructions:

QE Facilities Limited is a VAT Registered Company within the UK. VAT Registration Number 190 5669 80. The company is registered in the UK and the registered office is Estates Department, Queen, Elizabeth Hospital, Sheriff Hill, Gateshead NE9 6SX. Company Registration no. 09019497. Please note that where you are making supplies of goods and services from outside the UK we will not accept, any invoice that charges VAT which is not UK VAT. Please record this VAT Registration Number and quote it on the face of any invoice supplied to us where you are making supplies of goods, and services from outside the UK, along with the appropriate wording directing the customer to account for VAT on the supply. As an organisation, we have opted to account for import VAT via the Postponed VAT Accounting scheme (PVA) via our VAT return. Please could you ensure that all agents and freight forwarders are aware of this and that all relevant Customs documentation is completed appropriately