

## **CD** Amendment Control.

## Instructions for use.

The backup to the paper system is on CD ROM, Paperport and disk.

Any modifications, upgrades or additions to this file need to be "Paperported" & recorded below. Photocopy any modifications, upgrades or additions and place directly behind this sheet.

If paperported, ensure the "Paperport" stamp is visible on the photocopy.

The date the CD is burnt should be recorded on this page when a new CD is burnt.

Remove the photocopies and replace this page.

Date.	Section Amended.	Notes on Amendment.	CD Title & Date.
NR: To be used only when information is added to the file after a CD has been burned			