

SAFE SYSTEM of WORK BAND-SAW

The following Safe System of Work has been devised after due consideration to the points stated in the Health & Safety Manual (section 07)

1. Capabilities – Only to be used by trained staff or qualified engineers.
2. Task Sequence –
 - a. check that the work surface is clean and clear of any non essential items.
 - b. check that the machine switches on and off, and the shut off button operates.
 - c. check that the guard is adjusted to the correct position.
 - d. cut the job as required.
 - e. clear and clean the work surface when done.
3. Safety Precautions –
 - a. Check that the guard is in place and functional.
 - b. Check the availability of Glasses, goggles etc.
 - c. Check that overalls are available.
4. Communication – Inform the operatives of exactly what is required of them, the use of drawings, sketches and other instructions to be used as applicable.
5. Feedback – Analyse any previous recorded cutting problems and / or related accidents / incidents etc.
6. Considerations –
 - i. The operatives have no known physical attribute defects that could impair their use of the machine.
 - ii. Goggles, overalls and machine guarding are adequate.
 - iii. The equipment has been PAT tested and regular checklists are in place.
 - iv. Alternative methods are not applicable.
 - v. Alternative articles and substances are not applicable.
 - vi. The area is clear and tidy of any obstructions.
 - vii. Drawings, sketches, instructions etc. and supervision are adequate to accomplish the task.
 - viii. Directore are empowered to change this System of work as and when deemed appropriate.
7. Other pertinent matters –
 - i. There is no necessity for specialists or specialised equipment for this task.
 - ii. There is a potential for noise distraction to operatives in the Repairs department. In this case the door can be closed. The potential for noise distraction in the Tom Thumb area can be alleviated by the use of ear defenders.
 - iii. The effect of other person's jobs and / or activities is not applicable.

This Safe System of Work is liable to change, and amendment, as circumstances dictate.