

HSE General Knowledge

This is to confirm that I have

- 1) Read the following safety leaflets
 - a. How to prevent back problems,
 - b. Lifting safely,
 - c. What you should know about COSHH,
 - d. Workplace Fire Safety
 - e. What you should know about First Aid,
 - f. Noise and your Hearing,
 - g. VDU's and you,
- 2) I understand the contents of these booklets
- 3) I know where the booklets are kept so that I can refer to them,
- 4) I understand that HSE information is on the computer network and I have access to it in my own time. I may also borrow the master books overnight on the condition that they are returned by 8am. or 9am (set by starting times) the following day.
- 5) I understand that Health and Safety is also my responsibility and I undertake to inform management of any situation, fabric of the building, equipment or practices I encounter that I feel is potentially unsafe. If verbal reports are not acted upon I will submit a report in writing to the Managing Director.
- 6) I have read, understand and accept the Company Policy for Health & Safety at Work

Signed

Date