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Nuffield Health
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Dear Viamed Ltd

Nuffield Health Acquisition of Aspen Healthcare Limited (Aspen)

On 30 September 2021, Nuffield Health completed the acquisition of the entire issued share capital of Aspen Healthcare Limited.

We now plan to fully integrate the Aspen business with Nuffield Health, such that it legally forms part of, and trades as, Nuffield Health.

To confirm the sites;

- **Nuffield Health Parkside Hospital**
- **Nuffield Health Cancer Centre London**
- **Nuffield Health The Holly Hospital**
- **Nuffield Health Highgate Hospital**
- **Nuffield Health Edinburgh Hospital**

Through the completion of this integration, there are some key points that must be adhered to for the five Aspen hospitals that have now been migrated over to the Nuffield Health group.

Payment terms and Requirement to maintain separate Aspen invoices

The 5 new Nuffield Hospital's will continue to maintain their own purchase ledgers so we would kindly request that all invoices for goods and services that relate to the above locations continue to be issued to the existing postal addresses, and existing payment terms will continue.

Please do not consolidate these on to previously existing Nuffield accounts. Failure to keep the Aspen invoices separated is likely to lead to invoices being returned with consequent delays in payment.

Should we require this arrangement to change we will of course communicate directly with you, both in writing and by telephone for security reasons.

To help differentiate the invoices between the existing 32 Nuffield Health sites and the 5 new Nuffield Health (Aspen) sites, only the original 32 Nuffield Health sites will use a prefix of **PO-** on their purchase orders. None of the newly acquired Aspen sites will follow this format.

VAT

Once the trading activity of Aspen is integrated into the Nuffield Health charity (Charity number 205533), the charity will be able to obtain VAT relief on certain qualifying purchases. Where the item is eligible to be purchased at the zero rate we will issue a VAT certificate to evidence this with the purchase order and so this may require a change to how you invoice us for goods and services.

We look forward to working with you to implement the above.

If you have any further questions please email the Nuffield Health Procurement Team at ask.procurement@nuffieldhealth.com

Yours Sincerely



Mat Mason

Procurement & Supply Chain Director

Supplier Trouble shooting

Question: Does the supplier need to set up new accounts for the newly integrated Aspen hospitals?

Answer: You will need to amend the name on the account to reflect the change in ownership but please retain the existing supplier account at this time.

Question: Where should the supplier be sending the Aspen Hospital invoices from 1st June 2022?

Answer: Please continue to send these to the existing postal addresses you hold as these sites will be maintaining their own purchase ledger.

Question: What would happen if the supplier consolidated the Aspen invoice with the Nuffield Health invoice?

Answer: If Nuffield receive an invoice that has consolidated charges for goods and service for one of the new sites, we will return this and request you credit and reissue splitting the costs, one invoices per 'Aspen' site and one for pre existing Nuffield sites.

Question: When will the VAT zero rate relief for the newly integrated Aspen hospitals commence from?

Answer: Once the trading activity of Aspen sites are fully integrated into the Nuffield Health charity you will receive a VAT certificate to support the VAT zero rate for eligible goods and services alongside any orders placed and we would kindly request you invoice on this basis. Should you have any concerns then please contact our Tax Manager:

James.llewellyn2@nuffieldhealth.com

