



Kate Griffiths <viamed.kate.griffiths@gmail.com>

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**RE: Purchase Order : 990118404**

1 message

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**WHHTBUYINGTEAM (WEST HERTFORDSHIRE HOSPITALS NHS TRUST)**

<westherts.buyingteam@nhs.net>

3 May 2022 at

13:38

To: "kate.griffiths@viamed.co.uk" <kate.griffiths@viamed.co.uk>

Hi Kate

Please proceed we will accept the carriage charge

Thanks

Chris Bradley

**Buyer**

**Hertfordshire and West Essex ICS NHS Procurement**

2nd Floor Gate House, Fretherne Road,

Welwyn Garden City, Herts AL8 6NS

**Tel: 01707 356 168**

**Fax: 01707 356 179**

**Email: [chris.bradley3@nhs.net](mailto:chris.bradley3@nhs.net)**

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**From:** Main Account <viamedinbox@gmail.com> **On Behalf Of** Kate Griffiths

**Sent:** 03 May 2022 12:07

**To:** WHHTBUYINGTEAM (WEST HERTFORDSHIRE HOSPITALS NHS TRUST) <westherts.buyingteam@nhs.net>

**Subject:** Re: Purchase Order : 990118404

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Good afternoon,

Thank you for your PO 990118404

Please could I advise you that there is a £6 carriage charge for this item? Please let me know if you would like us to proceed.

**If it helps, I am happy to add a note to your account to say carriage charges are not shown on your orders, but are accepted up to £10 (or other amount if you prefer).**

The carriage charges for this product (and 1114006/1114007) are as follows:

1 pack = £6.00

2-4 packs = £8.00

5+ packs = £10.00

I await your reply.

Many thanks.

Kind regards

Kate Griffiths

**Viamed is now enacting a coronavirus contingency plan to allow sales and admin staff to work from home, and I am now working remotely. Telephone calls to the main office will be answered remotely, but please continue to use email where possible.**

<http://www.viamed.co.uk>

Email [kate.griffiths@viamed.co.uk](mailto:kate.griffiths@viamed.co.uk)

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On Tue, 3 May 2022 at 11:55, Main Account <[office@viamed.co.uk](mailto:office@viamed.co.uk)> wrote:

----- Forwarded message -----

From: <[whht.integra@nhs.net](mailto:whht.integra@nhs.net)>  
Date: Tue, 3 May 2022 at 11:52  
Subject: Purchase Order : 990118404  
To: <[orders@viamed.co.uk](mailto:orders@viamed.co.uk)>

Please find attached official West Hertfordshire Hospitals NHS Trust purchase order.

Once this has been processed, please direct your purchase order acknowledgements / confirmations / queries to [westherts.buyingteam@nhs.net](mailto:westherts.buyingteam@nhs.net) and send your invoices to [westherts.accountspayable@nhs.net](mailto:westherts.accountspayable@nhs.net)

DO NOT REPLY TO THIS EMAIL.

Many thanks,

West Herts Buying Team,  
[westherts.buyingteam@nhs.net](mailto:westherts.buyingteam@nhs.net)

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