



Main Account <viamedinbox@gmail.com>

FW: Purchase Order No: PO-000092108

1 message

Boyd, Alistair <alistair.boyd@addenbrookes.nhs.uk>
To: "viamedinbox@gmail.com" <viamedinbox@gmail.com>

20 April 2022 at 13:46

Zoey

Ours of 20 April 2022 12:12

We accept £6 carriage charge – we have added to PO at this end.

Do you want revised PO – or id this email acceptance adequate?

Regards.

Alistair Boyd

Assistant Purchasing Manager – ‘Operational’ Procurement Supervisor
If I’m away Staff queries to PSC-CS@addenbrookes.nhs.uk
External queries only to procure@addenbrookes.nhs.uk

Dial 257008 – (01223 if outside Trust) – then :

Press 1 – Customer Services (procurement Buyers)

Press 2 – Materials Management

Press 3 – Goods In

Procurement | Box number 200

Cambridge University Hospitals NHS Foundation Trust | Addenbrooke's or Rosie Hospital
Cambridge Biomedical Campus | Hills Road | Cambridge | CB2 0QQ



The Trust is: part of the National Institute for Health Research - Cambridge Biomedical Research Centre | and a member of Cambridge University Health Partners

From: Brunning, Neil <neil.brunning@addenbrookes.nhs.uk>
Sent: 20 April 2022 12:31
To: P&SC-CS <PSC-CS@addenbrookes.nhs.uk>
Subject: FW: Purchase Order No: PO-000092108

Hi All,

Can someone please action the Purchase order below, by adding a delivery charge.

Kind Regards

Neil

Neil Brunning - IM&T Technician

Tel: 01223 217915 | www.cuh.org.uk

Procurement Department | Box 200 Cambridge University Hospitals NHS Foundation Trust | Addenbrooke's
Cambridge Biomedical Campus | Hills Road | Cambridge | CB2 0QQ

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*Together-***Safe** | **Kind** | **Excellent**

From: Main Account <viamedinbox@gmail.com> **On Behalf Of** Zoey Teal
Sent: 20 April 2022 12:12
To: Procurement <procure@addenbrookes.nhs.uk>; Buyer Contract <buyerc@addenbrookes.nhs.uk>
Subject: Re: Purchase Order No: PO-000092108

Good afternoon,

Please can someone confirm if we can proceed with the £6.00 carriage charge as this order is still on hold?

Would you like me to add a note to your account to say carriage charges are accepted upto £10 (or another amount if you prefer) to save orders being placed on hold in the future?

If you have any further queries, please do not hesitate to contact me.

Kind regards

Zoey Teal

Please note: My working days are Monday to Thursday, 7.45am-6.00pm.

We are currently working remotely however telephone calls to the main office will still be answered.

<http://www.viamed.co.uk>

Email: zoey.teal@viamed.co.uk

Alternate email: viamed.zoey.teal@gmail.com

Tel: +44 (0)1535 634542

Fax: +44 (0)1535 635582

Sign up to our mailing list, go to www.viamed.co.uk/sign-up

Twitter: twitter.com/ViamedLtd

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On Wed, Apr 13, 2022 at 10:44 AM Zoey Teal <zoey.teal@viamed.co.uk> wrote:

Good morning,

Thank you for your order.

I am writing to advise you that there are carriage charges for the Eyemax.

1 pack = £6.00

2-4 packs = £8.00

5+ packs = £10.00

Please can you confirm if you are happy to proceed?

As there is always a carriage charge for this item would you like me to add a memo to your account to accept carriage upto £10.00 without asking so your orders are not placed on hold?

If you have any further queries, please do not hesitate to contact me.

Kind regards

Zoey Teal

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Sign up to our mailing list, go to www.viamed.co.uk/sign-up

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From: <system@exchange.ghxeurope.net>

Date: Wed, 13 Apr 2022 at 10:31

Subject: Purchase Order No: PO-000092108 from : Cambridge UniversityHospitals NHS Foundation Trust - (Duplicate)

To: <viamedinbox@gmail.com>

exchange.ghxeurope.net

** PLEASE DO NOT REPLY TO THIS SYSTEM GENERATED EMAIL **

You have a new Order ready to download

Please click on this link to download the Order:

<https://exchange.ghxeurope.net/d.aspx?i=zi44054601>

This will inform the Trust of your receipt of the Order

13/04/22 10:32

Priority: High

Order No: PO-000092108

Customer Name: Cambridge University Hospitals NHS Foundation Trust

Customer Address: Hills Road, Cambridge, Cambridgeshire, CB2 0QQ, England

Warning: This is a duplicate email, it has been sent to you again as the original email Order has not been flagged as processed on our system. Please do not duplicate this Order

If you have any queries regarding this Order please contact the customer directly.

If you are unable to download this Order please contact us on support-uk@ghxeurope.com