



Royal Mail Group Ltd, Payment Processing Team
Stone Hill Road, Farnworth BOLTON BL4 9XX
Date 16/02/2022

YOUR REF.	AMOUNT
NE8511713	63.65

Date	Our Ref	Your Ref	Due
16/02/2022	27810616	NE8511713	£63.65

Total £63.65

Royal Mail is a trading name of Royal Mail Group Ltd. Registered in England and Wales.
Registered number 4138203. Registered Office at 185 Farringdon Road London EC1A 1AA.

RMCO01



Chesterfield Branch
5 Market Place Chesterfield S40 1TW

Date 16/02/2022

CHEQUE No.	PAY *****		
050071	Viamed Ltd		
sixty three pounds and sixty five pence		ACCOUNT PAYEE ONLY	

£ **63-65**

For and on behalf of
Royal Mail Group Ltd

Royal Mail

National Westminster Bank Plc
AMOUNT IN WORDS, PENCE IN FIGURES
THIS SECURITY CHEQUE CONTAINS A WATERMARK TO VERIFY HOLD TO THE LIGHT

050071 604009 16393198

Date: 18 February 2022
Die No.: NE8511713
Our Ref: 27810616



Viamed Ltd
15 Station Road
Cross Hills
KEIGHLEY
BD20 7DT

3/000002

Royal Mail Franking
Royal Mail House
Stone Hill Road
Farnworth
BOLTON
BL4 9XX

t: 08456113111
f: 01204 868 004
www.royalmail.com

Dear Customer

Refunds for unused franking machine impressions

You recently requested a refund for some unused franking machine impressions.

Royal Mail is happy to provide a refund for unused impressions as long as the impressions are no older than 6 months and the total gross amount claimed is £10 or more per Die number. We also ask that for each impression you send us one of the following*;

- Original envelopes
- Wrappers
- Labels or forms where the unused impressions appear

Remember, any impressions you send to us must also be clear and legible.

I have enclosed a cheque for £63.65 as a full refund minus an administrative charge.

Yours faithfully

Royal Mail Franking Team

Enclosed: Cheque payable to Viamed Ltd for £63.65.

*Calls cost 5p per minute plus your telephone company's network access charge.

PTO