



Sarah Walton &lt;viamed.sarah.walton@gmail.com&gt;

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**RE: Supplier VIAMED Purchase Order 3050686-50**

1 message

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**Procurement Admin** <Procurement.Admin@royalberkshire.nhs.uk>

7 March 2022 at 15:36

To: "sarah.walton@viamed.co.uk" <sarah.walton@viamed.co.uk>, Finance Purchasing  
<Purchasing.Finance@royalberkshire.nhs.uk>, Procurement Admin <Procurement.Admin@royalberkshire.nhs.uk>

Hi Sarah

Yes we accept the below new price. We will update our records to reflect this.

Kind regards

Ian Watson

Procurement Assistant

Royal Berkshire NHS Foundation Trust

Procurement Department 1st Floor, Princes House

73A London Road

Reading, Berkshire

RG1 5UZ

**From:** Main Account <viamedinbox@gmail.com> **On Behalf Of** Sarah Walton

**Sent:** 04 March 2022 11:52

**To:** Finance Purchasing <Purchasing.Finance@royalberkshire.nhs.uk>; Procurement Admin  
<Procurement.Admin@royalberkshire.nhs.uk>

**Subject:** Re: Supplier VIAMED Purchase Order 3050686-50

Good morning,

Thank you for your purchase order, 3050686-50 that we received on the 16th of February.

Please be advised that the unit price is incorrect and should be £399.70.

Your order has been placed on hold until you advise that you are happy to proceed.

I have also attached a copy of our up to date price list for your reference.

Kind regards

Sarah Walton

Customer Service Representative

**Please note: We are working remotely however telephone calls to the main office will still be answered.**

**Our office opening hours are Monday - Friday 8.30am - 5.30pm.**

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On Wed, 2 Mar 2022 at 08:55, Sarah Walton <[sarah.walton@viamed.co.uk](mailto:sarah.walton@viamed.co.uk)> wrote:

Good morning,

Please refer to the below email trail dating back to the 16th of February regarding PO 3050686-50 that is currently on hold.

Kind regards

Sarah Walton

Customer Service Representative

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On Mon, 21 Feb 2022 at 11:47, Sarah Walton <[sarah.walton@viamed.co.uk](mailto:sarah.walton@viamed.co.uk)> wrote:

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Sarah Walton

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On Wed, 16 Feb 2022 at 08:35, Sarah Walton <[sarah.walton@viamed.co.uk](mailto:sarah.walton@viamed.co.uk)> wrote:

Good morning,

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----- Forwarded message -----  
From: <[purchasing@royalberkshire.nhs.uk](mailto:purchasing@royalberkshire.nhs.uk)>  
Date: Wed, 16 Feb 2022 at 08:26  
Subject: Supplier VIAMED Purchase Order 3050686-50  
To: <[orders@viamed.co.uk](mailto:orders@viamed.co.uk)>

Please find attached a Purchase Order.  
Any queries please contact us.

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