



Sarah Walton <viamed.sarah.walton@gmail.com>

RE: FW: Delivery Query

1 message

MICHAEL, Stephen (CROYDON HEALTH SERVICES NHS TRUST) <stephen.michael@nhs.net> 4 March 2022 at 11:00
To: "sarah.walton@viamed.co.uk" <sarah.walton@viamed.co.uk>, "GOODSON, Karen (KINGSTON HOSPITAL NHS FOUNDATION TRUST)" <k.goodson@nhs.net>

Hi Sarah,

I will add this yes please proceed.

Kind regards

Stephen Michael

Buyer & Customer Services

South West London Procurement Partnership

2nd Floor Wandle Annex | St George's Hospital | Blackshaw Road | London | SW17 0QT | 079 2014 1392

stephen.michael@stgeorges.nhs.uk | www.swlondonprocurement.nhs.uk

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Skills Development Network

Towards Excellence Procurement

 NHS Standards of Procurement – Level 2

From: Main Account <viamedinbox@gmail.com> **On Behalf Of** Sarah Walton

Sent: 04 March 2022 10:57

To: MICHAEL, Stephen (CROYDON HEALTH SERVICES NHS TRUST) <stephen.michael@nhs.net>; GOODSON, Karen (KINGSTON HOSPITAL NHS FOUNDATION TRUST) <k.goodson@nhs.net>

Subject: Re: FW: Delivery Query

Hi Stephen,

I can confirm that we have now received the PO.

There is a carriage charge of £8.00 that needs to be confirmed and added before we can proceed to ship.

Are you OK to authorise this charge?

Kind regards

Sarah Walton

Customer Service Representative

Please note: We are working remotely however telephone calls to the main office will still be answered.

Our office opening hours are Monday - Friday 8.30am - 5.30pm.

<http://www.viamed.co.uk>

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On Fri, 4 Mar 2022 at 10:10, MICHAEL, Stephen (CROYDON HEALTH SERVICES NHS TRUST) <stephen.michael@nhs.net> wrote:

Hi Sarah,

Thanks for this.

I believe the new order was finally raised on FF6229060

Can you check receipt of this and confirm all OK and a delivery date please.

Kind regards

Stephen Michael

Buyer & Customer Services

South West London Procurement Partnership

2nd Floor Wandle Annex | St George's Hospital | Blackshaw Road | London | SW17 0QT | 079 2014 1392

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From: Main Account <viamedinbox@gmail.com> **On Behalf Of** Sarah Walton

Sent: 04 March 2022 09:05

To: MICHAEL, Stephen (CROYDON HEALTH SERVICES NHS TRUST) <stephen.michael@nhs.net>

Cc: GOODSON, Karen (KINGSTON HOSPITAL NHS FOUNDATION TRUST) <k.goodson@nhs.net>

Subject: Re: FW: Delivery Query

Good morning,

Karen Goodson asked me to delete this order from our system on the 1st of March and advised that a new PO would be raised with the correct prices.

Kind regards

Sarah Walton

Customer Service Representative

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From: **MICHAEL, Stephen (CROYDON HEALTH SERVICES NHS TRUST)** <stephen.michael@nhs.net>

Date: Fri, 4 Mar 2022 at 08:35

Subject: FW: Delivery Query

To: orders@viamed.co.uk <orders@viamed.co.uk>

Hi Team,

Hope your well.

PO : **FF6226298**

Can you please check current status of above order and advise.

Our end users are desperate for this item and would like a delivery date ASAP.

Thanks in advance.

Kind regards

Stephen Michael

Buyer & Customer Services

South West London Procurement Partnership

2nd Floor Wandle Annex | St George's Hospital | Blackshaw Road | London | SW17 0QT | 079 2014 1392

stephen.michael@stgeorges.nhs.uk | www.swlondonprocurement.nhs.uk

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