COMPANY OPERATING PROCEDURES

Post Market surveillance

Post Market Surveillance

This is obtained and monitored by many methods and is a continuous process.
will be represented and the following subjects discussed and progress monitored.

Item	Subject	Meeting	Meeting No.	Recurring Issue
1	Quality	Management Meeting	23.2	
2	Production	Stock Meeting	2.3	
3	Supplier problems	Management Meeting	11.1	
4	Review of Stock to order	Stock Meeting	2.1	
5	Review of supplier orders	Stock Meeting	2.1	
6	Review of customers orders	Stock Meeting	2.2	
7	Complaints File monitoring	All Meetings		75
8	Repair File monitoring	Stock Meeting	11.2	
9	Goods returned File	Stock Meeting	8.1	69
10	Goods returns to customers	Stock Meeting	9.1	69
11	Goods returns to suppliers	Stock Meeting	8.1	69
12	Staff resources and requirements	Management Meeting	26.0	
13	Physical resources space, equipment, procedures	Stock Meeting	2.3	
14	Post surveillance enquiry cards	Sale Marketing Meeting	1.6	
15	Sales Warnings	Monthly Review Lost sales		55 / 56 / 57 / 58
16	Yearly Technical File PMS / Risk Review	Yearly Review Technical Files		50