



Kate Griffiths <viamed.kate.griffiths@gmail.com>

RE: KE 25 Oxygen Sensor

1 message

Thompson, David <dj.thompson@ulster.ac.uk>

6 January 2022 at 14:44

To: "kate.griffiths@viamed.co.uk" <kate.griffiths@viamed.co.uk>

Cc: Zoey Teal <zoey.teal@vmsecure.me.uk>, Sophie Lines <sophie.lines@vmsecure.me.uk>

Hi Kate

I will be the delivery and invoice address. I am happy to pay over the phone with credit card.

Tomorrow any time between 9.30am and 12.30pm would be best for me.

Many thanks

David Thompson

BMS Store G045

Ulster University

Cromore Road

Coleraine

BT52 1SA

Tel. 028 701 24486

From: Main Account <viamedinbox@gmail.com> **On Behalf Of** Kate Griffiths**Sent:** 06 January 2022 14:09**To:** Thompson, David <dj.thompson@ulster.ac.uk>**Cc:** Zoey Teal <zoey.teal@vmsecure.me.uk>; Sophie Lines <sophie.lines@vmsecure.me.uk>**Subject:** Re: KE 25 Oxygen Sensor

You don't often get email from office@viamed.co.uk. [Learn why this is important](#)

[EXTERNAL EMAIL]

Good afternoon David,

Thank you for your email, please accept my reply on behalf of Zoey.

I apologise for any confusion, but the part number you need is 0110524 which costs £60, plus part number 0131524 which is the connector and hood combined. This costs £3.

As far as I can see we have not supplied your University before, so **please could I ask for your delivery and invoice addresses** so I can set up a new account for you? I can then issue a proforma invoice for 1 x 0110524 and 1 x 0131524. We are happy to accept your VAT exemption certificate.

We can accept payment via credit card. Once I have sent you a proforma invoice and are happy with it, I would ask a colleague to ring you to take payment. What would be the best telephone number to put on your proforma invoice please?

Alternatively, you can pay by PayPal, this incurs a 6% fee of the total order.

I await your reply.

Many thanks.

Kind regards

Kate Griffiths

Viamed is now enacting a coronavirus contingency plan to allow sales and admin staff to work from home, and I am now working remotely. Telephone calls to the main office will be answered remotely, but please continue to use email where possible.

<http://www.viamed.co.uk>

Email kate.griffiths@viamed.co.uk

Tel: +44 (0)1535 634542

Fax: +44 (0)1535 635582

Twitter: twitter.com/ViamedLtd

Facebook Page: Search for Viamed Ltd

Company registered in England, No. 01291765.

E-mail Disclaimer

GDPR / Privacy Policy available at www.viamed.co.uk/policy

The information in this email is confidential and may be legally privileged.

It is intended solely for the addressee. Access to this email by anyone else is unauthorized.