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Date of Order 17-DEC-2021	Revision Date 2	Revision Date 21-DEC-2021		

UCLH NHS Foundation Trust



Supplier:

Viamed Ltd 15 Station Road

Cross Hills

Keighley BD20 7DT

Tel: Fax: **Deliver To:**

University College Hospital Loading Bay, Beaumont Place Off Tottenham Court Road

London NW1 2BU United Kingdom Invoice To:

UCLH - Accounts Payable
Please note that Postal Invoices are

NOT accepted

Email all invoices to

rrvnapinvoices@nepnhs.uk

NW1 2PG

United Kingdom

Tel:

London

Email: rrvnapinvoices@nepnhs.uk

Enquiries To:

Bosteyo Hassan

2nd Floor

179a Tottenham Court Road

London

W1T 7PA Tel:

Email: bosteyo.hassan@nhs.net

Important Information:

- 1. Order Queries. All queries regarding this Purchase Order (PO) should be directed to UCLH P2P Service Desk email: uclh.procure2pay.servicedesk@nhs.net or Tel: 0203 447 7771 Option 3.
- 2. Invoice & Queries. All invoices should be emailed to rrvnapinvoices@nepnhs.uk. All invoice queries should be directed to uclh.financeenquiries@nhs.net. Please use UCLH Accounts Payable, C/O Post Room, 250 Euston Road, London, NW1 2PG as the billing address on your invoice but please do not send any correspondence to this address as we are now a paperless department. Your mail will not be acted upon.
- 3. Delivery Charges. Where delivery charges are applicable but not specified in this PO the Trust will honour the addition of the charge to the invoice.
- 4. 'Delivery By' Date. The 'Deliver By' Date specified in this PO is the latest date please do not slow deliveries if faster delivery is possible or pre-agreed.
- 5. Delivery Location. All consignments received by UCLH must be signed for by an authorised member of staff (CCTV is used with a trust daily security delivery code which must be quoted on Proofs of Delivery (PoD)). Authorised members of staff are only those working in a trust hospital loading bay at the 'Deliver To' address on this PO. Consignments must not be delivered to any other address including Post Rooms, Receptions, Clinical locations or alternative sites.
- 6. Delivery & Invoices. Please ensure all delivery paperwork and invoices clearly show the PO No of this order.
- 7. PEPPOL. This Trust is now PEPPOL enabled to issue orders and receive invoices electronically.
- 8. Terms & Conditions. This Purchase Order is placed with your organisation subject to the application of our terms and conditions as referred to in the Department of Health & Social Care's "Applicable Contract Terms Policy", as per the following link: https://www.gov.uk/government/uploads/system/uploads/attachment_data/file/350121/Applicable_Contract_Terms_Policy.pdf. EORI GB654948687000

Line No.	Product Code	Description of Goods or Services	Qty	Unit of Measure	Unit Price	Line Total	Deliver by Date	Contract/Quote Reference
1	1114005	Eye Mask 2 Neonatal phototherapy mask regular Note:	2	Each	43.700	87.40	24/12/2021	
2		Carriage charge Note:	1	Each	8.000	8.00	24/12/2021	
					Total GBP:	95.40		

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