



Sarah Walton <viamed.sarah.walton@gmail.com>

Re: Purchase Order 5211256

1 message

MIDDLETON, Kerry (THE ROTHERHAM NHS FOUNDATION TRUST)
<kerry.middleton3@nhs.net>
To: "sarah.walton@viamed.co.uk" <sarah.walton@viamed.co.uk>

15 December 2021 at
10:00

yes that's fine

Kerry Middleton

Ward Clerk

Wharnccliffe Ward

4348

From: Main Account <viamedinbox@gmail.com> on behalf of Sarah Walton <office@viamed.co.uk>
Sent: 15 December 2021 09:31
To: MIDDLETON, Kerry (THE ROTHERHAM NHS FOUNDATION TRUST) <kerry.middleton3@nhs.net>
Subject: Re: Purchase Order 5211256

Dear Kerry,

Please see the below email trail sent on the 3rd of December.

Please can you advise so that we can proceed with the order.

Kind regards

Sarah Walton

Customer Service Representative

**Please note: We are working remotely however telephone calls to the main office will still be answered.
Our office opening hours are Monday - Friday 8.30am - 5.30pm.**

<http://www.viamed.co.uk>

Email sarah.walton@viamed.co.uk

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On Thu, 9 Dec 2021 at 14:07, Sarah Walton <sarah.walton@viamed.co.uk> wrote:

Dear Kerry,

Please see the below email that was sent on the 3rd of December.

Kind regards

Sarah Walton

Customer Service Representative

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On Fri, 3 Dec 2021 at 14:34, Sarah Walton <sarah.walton@viamed.co.uk> wrote:

Dear Kerry,

Thank you for your purchase order, 5211256.

Please be advised that the unit price is incorrect and should be £43.70.

Your order has been placed on hold until you advise that you are happy to proceed.

I have also attached a copy of our up to date price list for your reference.

Kind regards

Sarah Walton

Customer Service Representative

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----- Forwarded message -----

From: <rgh-tr.directpurchase@nhs.net>
Date: Fri, 3 Dec 2021 at 14:11
Subject: Purchase Order 5211256
To: <orders@viamed.co.uk>
Cc: <rgh-tr.directpurchase@nhs.net>, <kerry.middleton3@nhs.net>

Please find attached a copy of our Purchase Order. The person named on the document should be advised of the delivery date by return. Your delivery note and invoice should clearly state the purchase order number for prompt payment. NHS terms and conditions apply unless otherwise agreed in writing. Regards, The Rotherham NHS Foundation Trust

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