



Kate Griffiths <viamed.kate.griffiths@gmail.com>

RE: Proforma invoice

1 message

Samson Centre <info@samsoncentre.org.uk>
To: "kate.griffiths@viamed.co.uk" <kate.griffiths@viamed.co.uk>

12 November 2021 at 14:41

All good thanks Kate. Happy to have a call to make payment by phone.

Jackie

Jackie Payne

Centre Manager

Samson Centre for MS

www.samsoncentre.org.uk



01483 459120

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From: Main Account <viamedinbox@gmail.com> **On Behalf Of** Kate Griffiths
Sent: 12 November 2021 14:26
To: Samson Centre <info@samsoncentre.org.uk>
Subject: Proforma invoice

Good afternoon Jackie,

Please see attached proforma invoice as requested.

If you are happy with it, please let me know and I will ask my colleague Cathy Green to contact you on 01483459120 to take payment by card.

If she does not ring you today, I have made a note that you would prefer a call on Tuesday (not Monday).

Many thanks.

Kind regards

Kate Griffiths

Viamed is now enacting a coronavirus contingency plan to allow sales and admin staff to work from home, and I am now working remotely. Telephone calls to the main office will be answered remotely, but please continue to use email where possible.

<http://www.viamed.co.uk>

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