



Sarah Walton <viamed.sarah.walton@gmail.com>

RE: Purchase order

1 message

Mamatha | Instrukart Holdings <accounts@instrukart.com>

12 November 2021 at 09:37

To: sarah.walton@viamed.co.uk

Cc: sagar@instrukart.com, mkt@instrukart.com, Zoey Teal <zoey.teal@viamed.co.uk>

Hi Mam,

Thank you for the details. Please note DHL is our Courier partner, and please share the commercial invoice then we will book the shipment.

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Thanks & Kind Regards,

Mamatha G



+91 (40)40262020 +91 8297879721

www.instrukart.com accounts@instrukart.com


#18, Street 1A, Czech Colony, Sanath Nagar, Hyderabad,

Telangana, India - 500018.

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From: Main Account <viamedinbox@gmail.com> **On Behalf Of** Sarah Walton
Sent: 12 November 2021 14:21
To: accounts@instrukart.com
Cc: sagar@instrukart.com; mkt@instrukart.com; Zoey Teal <zoey.teal@viamed.co.uk>
Subject: Re: Purchase order

Good morning,

Please accept my reply.

Thank you for your payment.

Please find attached an order confirmation detailing weight and dimensions for this shipment. We are unable to issue you with a commercial invoice until you have advised who your freight forwarder will be, as this needs adding to the paperwork. Once you have provided the information and your order has been packed ready for collecting, we will be able to email you a copy of the commercial invoice.

If you require any further information, please let me know.

Kind regards

Sarah Walton

Customer Service Representative

Please note: We are working remotely however telephone calls to the main office will still be answered.

Our office opening hours are Monday - Friday 8.30am - 5.30pm.

<http://www.viamed.co.uk>

Email sarah.walton@viamed.co.uk

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----- Forwarded message -----

From: Mamatha | Instrukart Holdings <accounts@instrukart.com>

Date: Fri, 12 Nov 2021 at 06:46

Subject: RE: Purchase order

To: <zoey.teal@viamed.co.uk>

Cc: Sagar Sharma <sagar@instrukart.com>, Krishna | Instrukart Holdings <mkt@instrukart.com>, <accounts1@instrukart.com>

Hi Mam,

Kindly find the Payment Receipt attached in this mail for your reference.

Please share the commercial invoice & package dimensions.

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Thanks & Kind Regards,

Mamatha G



+91 (40)40262020 +91 8297879721

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From: Main Account <viamedinbox@gmail.com> **On Behalf Of** Zoey Teal

Sent: 09 November 2021 14:42

To: Mamatha | Instrukart Holdings <accounts@instrukart.com>

Cc: Sagar Sharma <sagar@instrukart.com>; Krishna | Instrukart Holdings <mkt@instrukart.com>; accounts1@instrukart.com

Subject: Re: Purchase order

Dear Mamatha,

Thank you for your order.

Please find your proforma invoice attached.

I have made the payment form to be Paypal like last time but if you would like me to remove this, please let me know.

If you have any further queries, please do not hesitate to contact me.

Kind regards

Zoey Teal

Please note: My working days are Monday to Thursday, 7.45am-6.00pm.

We are currently working remotely however telephone calls to the main office will still be answered.

<http://www.viamed.co.uk>

Email: zoey.teal@viamed.co.uk

Alternate email: viamed.zoey.teal@gmail.com

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On Tue, Nov 9, 2021 at 7:41 AM Mamatha | Instrukart Holdings <accounts@instrukart.com> wrote:

Dear Madam,

Kindly find the attached purchase order for your reference. And please share the Proforma Invoice without Courier charges.

We will arrange the courier.

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Thanks & Kind Regards,

Mamatha G



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