



Sarah Walton <viamed.sarah.walton@gmail.com>

Re: Purchase orders received

1 message

Chen, Chien-Nien <c.chen08@imperial.ac.uk>
To: "sarah.walton@viamed.co.uk" <sarah.walton@viamed.co.uk>

9 November 2021 at 11:59

Dear Sarah

Please dismiss the one with virtual credit card. This one is cancelled

Thank you very much.

Best Regards
ChienNien

From: Main Account <viamedinbox@gmail.com> on behalf of Sarah Walton <office@viamed.co.uk>
Sent: 09 November 2021 10:42
To: PO and AP Help <poandap@imperial.ac.uk>
Cc: Simmonds, Jacqueline <j.simmonds@imperial.ac.uk>; Chen, Chien-Nien <c.chen08@imperial.ac.uk>; Bioengineering Orders <bioeng-orders@imperial.ac.uk>
Subject: Re: Purchase orders received

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Good morning,

We have received two purchase orders and virtual credit card details in separate emails.

Due to fraudulent emails floating about at the moment, please can someone confirm the attached PO's for me. Both are for the same product and quantity but different PO numbers. We also have a different invoice address on our system to the ones on the PO's.

Please note that we are unable to use the virtual credit card. If payment is to be made via credit card, then we would need a contact telephone number and one of our goods out team will call to take payment over the phone. Please advise how to proceed.

I look forward to hearing from you very soon.

Kind regards

Sarah Walton

Customer Service Representative

Please note: We are working remotely however telephone calls to the main office will still be answered. Our office opening hours are Monday - Friday 8.30am - 5.30pm.

<http://www.viamed.co.uk>

Email sarah.walton@viamed.co.uk

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On Mon, 8 Nov 2021 at 09:30, Sarah Walton <sarah.walton@viamed.co.uk> wrote:

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