



Notice is given under Section 1 of the Statistics of Trade Act 1947

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Reference Number: 49900682630K
Survey ID: 009
Period: 202108

Monthly Business Survey (MBS)

Dear Sir / Madam

Your business has been selected to complete the MBS.

The information you provide is essential for compiling the Index of Production (IoP), Index of Services (IoS) and Gross Domestic Product (GDP) which are used as key measures of UK economic performance.

The statistics that we produce from your data are more important than ever before. They are being used to ensure the government has the information it needs to manage the UK's response to the coronavirus (COVID-19) pandemic.

You are required by law to complete this survey. Please complete the survey and submit the August 2021 questionnaire by **13 September 2021**.

You may have completed this survey by another method, however you are now required to complete it online **on our ONS business surveys website**. We appreciate this is a very challenging time and are thankful for any data you can provide. Please include any additional information about how the coronavirus (COVID-19) pandemic may be affecting your business in the comments box at the end of the survey.

What you need to do next

You will need the following information to complete the survey:

- Figures relating to your business activity e.g. Turnover reported in full
- You may also be asked to provide employment numbers for the business when reporting for March, June, September or December

To complete the survey, all you need to do is visit our website by typing in surveys.ons.gov.uk into your internet address bar, then complete either of the steps below. Please do not use a search engine as the website will not be listed.

New users

Go to surveys.ons.gov.uk
Create an account using your enrolment code:
XJGXYJRBJFP

OR

Existing users

Go to surveys.ons.gov.uk
Sign in and add a survey using your enrolment code:
XJGXYJRBJFP

We want to work with you so that returning data is as easy as possible. If the business has temporarily or permanently ceased trading, you are having difficulty returning data, or you need any other help then:

- please email us at surveys@ons.gov.uk
- or call 0300 1234 931

We value your contribution and thank you in advance for your co-operation.

Yours faithfully

Mike Prestwood
Deputy Director, Business Data Operations Division

Ref
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Completed
6-9-21

We will treat your data securely and confidentially

*Telephone calls may be recorded for training and monitoring purposes

Monthly Business Survey

You have been selected to take part in the **Monthly Business Survey**. Data provided is used to measure trends of turnover for UK businesses and contributes to the production of Gross Domestic Product (GDP). Your participation is more important than ever before, to ensure decision-makers have the information needed to manage the UK's response to the coronavirus (COVID-19) pandemic.

Who is the Office for National Statistics (ONS)?

We are the UK's National Statistical Institute and largest producer of official statistics.

We produce statistics on a range of economic indicators measuring changes in the UK.

For more information please visit www.ons.gov.uk

Why you have been selected ?

Your business has been selected from a directory of UK businesses which are registered for VAT and/or PAYE or with Companies House. Your response ensures the results ONS produce are representative of your industry. We select businesses of all sizes to ensure our statistics are representative of the UK economy.