

Date: 21 August 2021
Die No.: NE8511713
Our Ref: 27480411



Viamed Ltd
15 Station Road
Cross Hills
KEIGHLEY
BD20 7DT

3/000002

Royal Mail Franking
Royal Mail House
Stone Hill Road
Farnworth
BOLTON
BL4 9XX

t: 03456 113 111
f: 01204 868 004
www.royalmail.com

Dear Customer

Refunds for unused franking machine impressions

You recently requested a refund for some unused franking machine impressions.

Royal Mail is happy to provide a refund for unused impressions as long as the impressions are no older than 6 months and the total gross amount claimed is £10 or more per Die number. We also ask that for each impression you send us one of the following*;

- Original envelopes
- Wrappers
- Labels or forms where the unused impressions appear

Remember, any impressions you send to us must also be clear and legible.

I have enclosed a cheque for £55.70 as a full refund minus an administrative charge.

Yours faithfully

Royal Mail Franking Team

Enclosed: Cheque payable to Viamed Ltd for £55.70.

*Calls cost 5p per minute plus your telephone company's network access charge.



S089652-1 / GMIRPC01 / JYR / 001 / 000003 / 541387 / 000002 / 3 / 000002 / 1 of 2

PTO

REMITTANCE ADVICE



Royal Mail Group Ltd, Payment Processing Team
Stone Hill Road, Farnworth BOLTON BL4 9XX
Date 19/08/2021

YOUR REF.	AMOUNT
NE8511713	55.70

Date	Our Ref	Your Ref	Due
19/08/2021	27480411	NE8511713	£55.70



Total £55.70

Royal Mail is a trading name of Royal Mail Group Ltd. Registered in England and Wales.
Registered number 4138203. Registered Office at 100 Victoria Embankment London EC4Y 0HQ.



Chesterfield Branch
5 Market Place Chesterfield S40 1TW

60-40-0

Date 19/08/2021

CHEQUE No.	PAY *****		
045639	Viamed Ltd		
fifty five pounds and seventy pence		ACCOUNT PAYEE ONLY	

£ **55-70**

For and on behalf of
Royal Mail Group Ltd

Royal Mail

National Westminster Bank Plc

AMOUNT IN WORDS, PENCE IN FIGURES

THIS SECURITY CHEQUE CONTAINS A WATERMARK TO VERIFY HOLD TO THE LIGHT

045639 604009 16393198