



Sophie Lines <viamed.sophie.lines@gmail.com>

Re: Purchase Order RFL281648

1 message

WOODS, Shannon (ROYAL FREE LONDON NHS FOUNDATION TRUST)

Tue, Jul 20, 2021 at 1:45 PM

<shannon.woods@nhs.net>

To: "helpdesk@nhspps.uk" <helpdesk@nhspps.uk>, "sophie.lines@viamed.co.uk" <sophie.lines@viamed.co.uk>

Hi Sophie

Yes please add the charge and I am happy to auto accept the charges from now on.

Kind regards

Shannon Woods
5 South Maternity
Royal Free Hospital, Hampstead
Ext. 33845

From: Main Account <viamedinbox@gmail.com> on behalf of Sophie Lines <office@viamed.co.uk>**Sent:** Tuesday, July 20, 2021 12:05 PM**To:** helpdesk@nhspps.uk <helpdesk@nhspps.uk>; WOODS, Shannon (ROYAL FREE LONDON NHS FOUNDATION TRUST) <shannon.woods@nhs.net>**Subject:** Re: Purchase Order RFL281648

Dear Shannon,

Thank you for your order.

Please be aware there is a £6.00 carriage charge applicable on this order - please can you let me know if you are happy for us to proceed?

Our carriage charges rarely exceed £10.00 - please let me know if you would like to auto accept carriage up to this amount to avoid delays with future orders?

Kind regards

Sophie Lines

Please note: My working days are Monday, Tuesday and Friday 9.30am-3.00pm

We are currently working remotely however telephone calls to the main office will still be answered.<http://www.viamed.co.uk>Email sophie.lines@viamed.co.uk

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Twitter: twitter.com/ViamedLtd

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On Tue, Jul 20, 2021 at 11:51 AM Main Account <office@viamed.co.uk> wrote:

----- Forwarded message -----

From: **Partners Procurement Service** <helpdesk@nhspps.uk>

Date: Tue, 20 Jul 2021 at 11:44

Subject: Purchase Order RFL281648

To: Viamed <orders@viamed.co.uk>

Attached are documents related to purchase order RFL281648

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