

## Sarah Walton <viamed.sarah.walton@gmail.com>

## RE: Purchase order 200375112

1 message

Pope Melanie (RKB) Purchasing Officer < Melanie.Pope@uhcw.nhs.uk>

1 June 2021 at 11:35

To: "sarah.walton@viamed.co.uk" <sarah.walton@viamed.co.uk>

Cc: "Sensicle Janet (RKB) Contracts Manager" <Janet.Sensicle@uhcw.nhs.uk>, "Lilleyman Sophie (RKB) Contracts Manager" <Sophie.Lilleyman@uhcw.nhs.uk>

Hi Sarah – I am so sorry we have not replied earlier – I have amended the price on our order please proceed as soon as possible.

Hi Jan/Sophie – Can this Viamed contract be investigated please.

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Thank you

Melanie Pope

**Purchasing Officer** 

Ext No. 28429

Mob: 07425 636660

I work remotely on Tuesday/Thursday and Friday contactable by email or my mobile. At any other time please contact supplies@uhcw.nhs.uk

01/06/2021

University Hospitals Coventry & Warwickshire NHS Trust FM Building Room: AFS00015 Procurement & Supplies Department Clifford Bridge Road Walsgrave, Coventry CV2 2DX

Tel: 02476 968429

E-Mail Address: melanie.pope@uhcw.nhs.uk

Web Address: www.uhcw.nhs.uk

From: Main Account [mailto:viamedinbox@gmail.com] On Behalf Of Sarah Walton

**Sent:** 28 May 2021 11:00

To: Supplies (RKB)

Subject: Fwd: Purchase order 200375112

Good morning,

Please see the below emails I sent on the 7th of May and the 13th of May.

If someone could please get back to me so we can proceed with the order.

Kind regards

Sarah Walton

Customer Service Representative

Please note: We are currently working remotely however telephone calls to the main office will still be answered.

Our office opening hours are Monday - Friday 8.30am - 5.30pm.

http://www.viamed.co.uk

Email sarah.walton@viamed.co.uk

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Forwarded message From: Sarah Walton <sarah.walton@viamed.co.uk> Date: Thu, 13 May 2021 at 09:09 Subject: Re: Purchase order 200375112 To: Supplies (RKB) <supplies@uhcw.nhs.uk></supplies@uhcw.nhs.uk></sarah.walton@viamed.co.uk>
Good morning,
Thank you for your purchase order, 200375112.
Please be advised that the unit price is incorrect and should be £40.75.
I have placed your order on hold until you advise that you are happy to proceed.
Kind regards
Sarah Walton

http://www.viamed.co.uk

Email sarah.walton@viamed.co.uk

Customer Service Representative

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Sarah Walton

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Customer Service Representative

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