



Main Account &lt;viamedinbox@gmail.com&gt;

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**FW: Purchase order 444086485**

1 message

**BOOTH, Cindy (SHERWOOD FOREST HOSPITALS NHS FOUNDATION TRUST)** <cindy.booth@nhs.net>

27 May 2021 at 11:09

To: "viamedinbox@gmail.com" &lt;viamedinbox@gmail.com&gt;

Hi Sarah

Please see email trail below. I will amend our PO accordingly and trust it can now be processed.

Kind Regards

Cindy

**Cindy Booth****Clerical Officer**

Sherwood Forest Hospitals NHS Foundation Trust

**Telephone** 01623 622515 **extension** 4242

My working hours are Monday - Friday (08:30 - 14:00)



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**From:** NANTHAMBWE, Ruth (SHERWOOD FOREST HOSPITALS NHS FOUNDATION TRUST)**Sent:** 27 May 2021 10:04**To:** POENQUIRIES (SHERWOOD FOREST HOSPITALS NHS FOUNDATION TRUST); RICHARDSON, Susan (SHERWOOD FOREST HOSPITALS NHS FOUNDATION TRUST)**Subject:** RE: Purchase order 444086485

Yes, take this email as approval for the carriage charge

Kind Regards

*Ruth*

#hello my name is...


Ruth Nanthambwe, RGN RM

Ward Sister – Sherwood Birthing Unit

Kings Mill Hospital

Sherwood Forest Hospitals NHS Foundation Trust

Mansfield Road | Sutton in Ashfield | Nottinghamshire | NG17 4JL

01623 622515 Ext 3746 /  Call me on Teams!

Email: [ruth.nanthambwe@nhs.net](mailto:ruth.nanthambwe@nhs.net)



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**From:** POENQUIRIES (SHERWOOD FOREST HOSPITALS NHS FOUNDATION TRUST)

**Sent:** 27 May 2021 09:55

**To:** RICHARDSON, Susan (SHERWOOD FOREST HOSPITALS NHS FOUNDATION TRUST); NANTHAMBWE, Ruth (SHERWOOD FOREST HOSPITALS NHS FOUNDATION TRUST)

**Subject:** FW: Purchase order 444086485

Hi both

Please see email below received in PO enquiries. Can you approve carriage charge?

Many thanks

Cindy

**Cindy Booth**

**Clerical Officer**

Sherwood Forest Hospitals NHS Foundation Trust

**Telephone** 01623 622515 **extension** 4242

My working hours are Monday - Friday (08:30 - 14:00)



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**From:** Main Account [mailto:[viamedinbox@gmail.com](mailto:viamedinbox@gmail.com)] **On Behalf Of** Sarah Walton  
**Sent:** 27 May 2021 09:36  
**To:** POENQUIRIES (SHERWOOD FOREST HOSPITALS NHS FOUNDATION TRUST)  
**Subject:** Purchase order 444086485

Dear Procurement,

Thank you for your purchase order, 444086485.

Please be advised that there is a carriage charge of £8.00 to be added to the order.

I have placed your order on hold until you advise that you are happy to proceed.

Kind regards

Sarah Walton

Customer Service Representative

**Please note: We are currently working remotely however telephone calls to the main office will still be answered.**

**Our office opening hours are Monday - Friday 8.30am - 5.30pm.**

<http://www.viamed.co.uk>

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