



**Brighton and Sussex
University Hospitals**
NHS Trust

Headquarters
The Royal Sussex County Hospital
Eastern Road
Brighton
BN2 5BE

Tel: 01273 664902

Ref: comms1



Western Sussex Hospitals
NHS Foundation Trust

Worthing Hospital
Lyndhurst Road
Worthing
West Sussex
BN11 2DH

Tel: 01903 285266

17 February 2021

Dear Sir/Madam,

Notification of Western Sussex Hospitals NHS Foundation Trust and Brighton and Sussex University Hospitals NHS Trust merging

Please find this letter as official confirmation that the Trust Boards of Brighton and Sussex University Hospitals NHS Trust (BSUH) and Western Sussex Hospitals NHS Foundation Trust (WSHT) are pursuing a merger with the intention that, subject to the necessary approvals, WSHT will acquire BSUH to become a single organisation.

Legally this merger will require the acquisition of Brighton and Sussex University Hospitals NHS Trust by Western Sussex Hospitals NHS Foundation Trust and the renaming of the latter as the University Hospitals Sussex NHS Foundation Trust. The acquisition and name change will take place on 1st April 2021.

You are receiving this letter as you have been identified through our payments system as an organisation that has been paid for provision of a product or service to us in the last twelve months.

If you currently supply Western Sussex Hospitals NHS Foundation Trust, please update your records on the 1st of April to reflect this **change in name**. All other details, including VAT number, bank account details and postal addresses remain unchanged. We have a new email address for invoicing that reflects the change of name (see below), and our existing email address will cease to function.

If you currently supply only Brighton and Sussex University Hospitals NHS Trust this letter confirms the intended acquisition and our desire to secure continuation of the existing relationships, services and supplies being received. Where a formal contract exists between your organisation and BSUH, on the acquisition date, all contracts held by BSUH will automatically transfer to WSHT by virtue of section 56A of the NHS Act 2006.

If you currently supply both Trusts, then please update your records to reflect the change in name of Western Sussex Hospitals NHS Foundation Trust, and note on the acquisition date, all contracts held by BSUH will automatically transfer to WSHT by virtue of section 56A of the NHS

Action 2006 . as detailed above. We recognise that this may result in your company potentially having two contracts with University Hospitals Sussex NHS Foundation Trust for the provision of the 'same' service (although on different sites/locations) and we will work with you to amalgamate those contracts into a 'single' contract at the earliest opportunity.

If you anticipate the reconfiguration of our customer account to incorporate both BSUH and WSHHT and to reflect the new organisational name will cause potential delays in your ability to deliver goods or services to the current delivery points please notify us immediately on the appropriate email address;

For BSUH queries:

- bsuh.accounts.payable@nhs.net

For WHST queries:

- wshnt.payable.accounts@nhs.net

Please find below the details for the merged organisation below from 1 April 2021:

Name: **University Hospitals Sussex NHS Foundation Trust**

Invoice Address: Our preference is that invoices should be sent by email to bsuh.invoices@nhs.net to ensure invoice queries are addressed without delay. Although they may also be sent by post to:

Accounts Payable, Financial Accounts Department, Brighton General Hospital, Top Floor, Arundel Building, Elm Grove, Brighton, BN2 3EW.

Delivery details

Please note, that both WSHHT and BSUH will be continuing to provide healthcare services in a similar fashion to currently and unless specified there will be no change to delivery addresses for the provision of good and services.

Bank details:

- Bank Name; National Westminster Bank
- Account Name; Western Sussex Hospitals NHS Foundation Trust (current name of bank account pre-April 2021)
- Sort Code; 60-70-80
- Account Number; 10005668
- VAT Reg No; GB- 654-4393-22

Thank you again for your continued support and please could we request that the organisational details that you hold for ourselves are updated. We hope that this update will ensure a continued and consistent arrangement for our supply chain with yourself.

If you have any queries please let us know.

Yours Faithfully

Hansen Quao
Associate Director of Finance- Financial
Services
Brighton and Sussex University Hospitals
NHS Trust

Sarah Mercer
Head of Finance- Financial
Accounting
Western Sussex Hospitals NHS
Foundation Trust