



Main Account <viamedinbox@gmail.com>

Fwd: Order for Meadowfield Hospital

1 message

Main Account <office@viamed.co.uk>

30 March 2021 at 08:33

To: Sarah Walton <sarah.walton@viamed.co.uk>

----- Forwarded message -----

From: **Procurement Enquiries (Sussex Partnership Trust)** <Procurement.Enquiries@sussexpartnership.nhs.uk>

Date: Tue, 30 Mar 2021 at 08:31

Subject: RE: Order for Meadowfield Hospital

To: sophie.lines@viamed.co.uk <sophie.lines@viamed.co.uk>

Hi there,

We would like to make payment over the phone by credit card, please could you have someone call me on 0300 304 1863.

Kind regards


Sophie

Sophie Custance/Assistant Procurement Officer | Procurement | Sussex Partnership NHS Foundation Trust

Swandean HQ, Arundel Road, Worthing, West Sussex BN13 3EP

☎ Direct Tel: 01903 843077 Internal: 109156  Internal: 0300 304 1863Catalogue Queries  **Email:** E-Catalogue.Enquiries@sussexpartnership.nhs.uk

Please be advised that you need to contact the Supply Chain (**Sara Sharp** sara.sharp@supplychain.nhs.uk) for any Discrepancy within 72Hrs of the delivery date for all Supply Chain Direct Punch Out orders.

Non Catalogue and Procurement related queries  **Email:** Procurement.Enquiries@sussexpartnership.nhs.uk

From: Main Account <viamedinbox@gmail.com> **On Behalf Of** Sophie Lines
Sent: 19 March 2021 14:25
To: Cotten Christine (Sussex Partnership Trust) <Christine.Cotten@sussexpartnership.nhs.uk>
Subject: Re: Order for Meadowfield Hospital

Hi Christine,

Please find attached your Proforma Invoice - we do require a PO number for all NHS orders, if this could be supplied please when your colleague makes payment - we can accept BACS or Credit Card - however please be aware, as our staff are working from home, we are unable to take the card payments - we would need to request a member or our warehouse staff to contact you for payment over the phone.

If you require any further information please do not hesitate to contact us

Kind regards

Sophie Lines

Please note: My working days are Monday, Tuesday and Friday 9.30am-3.00pm

Please note: Viamed is now enacting a coronavirus contingency plan to allow office staff to work from home, and I am now working remotely. Telephone calls to the main office will not be answered, but emails will. Orders may take longer to process but we aim to continue to operate and serve our customers as best we can.

<http://www.viamed.co.uk>

Email sophie.lines@viamed.co.uk

Tel: +44 (0)1535 634542

Fax: +44 (0)1535 635582

Twitter: twitter.com/ViamedLtd

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Company registered in England, No. 01291765.

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On Fri, Mar 19, 2021 at 2:01 PM Cotten Christine (Sussex Partnership Trust) <Christine.Cotten@sussexpartnership.nhs.uk> wrote:

Hi Sophie

I don't I'm afraid.

Kind regards

Christine Cotten

Team Secretary

Meadowfield Hospital

Sussex Partnership NHS Foundation Trust

Internal 109426

Skype Extension 104550

e-mail: Christine.Cotten@sussexpartnership.nhs.uk

Nhs.net: Christine.cotten@nhs.net

From: Main Account [<mailto:viamedinbox@gmail.com>] **On Behalf Of** Sophie Lines

Sent: 19 March 2021 14:00

To: Cotten Christine (Sussex Partnership Trust)

Subject: Re: Order for Meadowfield Hospital

Dear Christine,

Thank you for your email. Do you have a purchase order number you would like us to use for this?

Kind regards

Sophie Lines

Please note: My working days are Monday, Tuesday and Friday 9.30am-3.00pm

Please note: Viamed is now enacting a coronavirus contingency plan to allow office staff to work from home, and I am now working remotely. Telephone calls to the main office will not be answered, but emails will. Orders may take longer to process but we aim to continue to operate and serve our customers as best we can.

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On Fri, Mar 19, 2021 at 1:41 PM Main Account <office@viamed.co.uk> wrote:

----- Forwarded message -----

From: **Cotten Christine (Sussex Partnership Trust)** <Christine.Cotten@sussexpartnership.nhs.uk>

Date: Fri, 19 Mar 2021 at 13:36

Subject: Order for Meadowfield Hospital

To: office@viamed.co.uk <office@viamed.co.uk>

Good afternoon Viamed

Please see email below with regards to ordering 4 of the below

Class R-17MED sensor for an Oxygen Analyser made by a company called Teledyne Analytical Instruments.

Kind regards

Christine Cotten

Team Secretary

Meadowfield Hospital

Sussex Partnership NHS Foundation Trust

Internal 109426

Skype Extension 104550

e-mail: Christine.Cotten@sussexpartnership.nhs.uk

Nhs.net: Christine.cotten@nhs.net

From: Procurement Enquiries (Sussex Partnership Trust)

Hi Christine,

VIAMED AS DISCUSSED, PLEASE CALL THEM AND GET A PROFORMA FOR THE ITEM YOU REQUIRE AND ATTACH TO THE REQUISITION - I CAN THEN PHONE AND PAY BY CREDIT CARD 😊

Head Office

15 Station Road, Cross Hills, Keighley

West Yorkshire, BD20 7DT, UK

Telephone : +44 (0) 1535 634542

Fax : +44 (0) 1535 635582

Email : info@viamed.co.uk

Regards

[Stacey Farrell](#) | Procurement Officer | Procurement | Sussex Partnership NHS Foundation Trust

Swandean HQ, Arundel Road, Worthing, West Sussex BN13 3EP

Tel ☎ 01903 843077 | Email: Procurement.Enquiries@sussexpartnership.nhs.uk

Catalogue & NHS Supply Chain Queries Email: E-Catalogue.Enquiries@sussexpartnership.nhs.uk

Please be advised that you need to contact the E-Catalogue Enquiries for any Discrepancy within 72Hrs of the delivery date for all NHS Supply Chain Orders.



please consider the environment before printing this e-mail



From: Cotten Christine (Sussex Partnership Trust)

To: Procurement Enquiries (Sussex Partnership Trust)

Subject: FW: ECT

Hi Procurement

I can't seem to find these on Oracle

Class R-17MED sensor for an Oxygen Analyser made by a company called Teledyne Analytical Instruments.

Please can you advise on where to find these on Oracle or who to order from as a non- cat.

Many thanks for your help

Chris

Team Secretary

Meadowfield Hospital

Sussex Partnership NHS Foundation Trust

Internal 109426

Skype Extension 104550

e-mail: Christine.Cotten@sussexpartnership.nhs.uk

Nhs.net: Christine.cotten@nhs.net



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