



Kate Griffiths <viamed.kate.griffiths@gmail.com>

FW: Order payment query VAT exemption order

1 message

Keen, Sarah <sarah.keen@ntu.ac.uk>

26 February 2021 at 11:02

To: "kate.griffiths@viamed.co.uk" <kate.griffiths@viamed.co.uk>

Hi Kate

We have had confirmation that I can pay for this by card (see email below from Zoey) please can you send me a link I have paypal if that helps, please can you change the invoice address to Nottingham Trent University, 50 Shakespeare Street, Nottingham NG1 4FQ and the delivery address to FAO Biola Egbowon, Nottingham Trent University, SST Stores, Clifton campus, Clifton Lane, Nottingham NG11 8NS, please note this is a VAT exempt order and I have attached the certificate,

Kind Regards

Sarah

Sarah Keen

Purchasing Officer

School of Architecture, Design & Built Environment

T: 0115 848 82766**E: NTUpurchaserequests@ntu.ac.uk****W: Finance [internal access only]****W: www.ntu.ac.uk******* For all payment queries please contact NTU Accounts Payable purchase.ledger@ntu.ac.uk *********Working days: Monday/Tuesday//Thursday/Friday****



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From: Main Account <viamedinbox@gmail.com> **On Behalf Of** Zoey Teal

Sent: 23 February 2021 14:07

To: Teresani, Marek <marek.teresani@ntu.ac.uk>

Subject: Order payment query

Good afternoon Marek,

Thank you for your email.

We do accept card payments, paypal and also bacs.

If you have any further queries, please do not hesitate to contact me.

Kind regards

Zoey Teal

Please note: Viamed is now enacting a coronavirus contingency plan to allow sales and admin Staff to work from home, and I am now working remotely. Telephone calls to the main office will not be answered, but emails will. Orders may take longer to process but we aim to continue to operate and serve our customers as best we can.

<http://www.viamed.co.uk>

Email: zoey.teal@viamed.co.uk

Alternate email: zoey.teal@viamed.me.uk

Tel: +44 (0)1535 634542

Fax: +44 (0)1535 635582

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From: **Teresani, Marek** <marek.teresani@ntu.ac.uk>
Date: Tue, 23 Feb 2021 at 14:00
Subject: order payment query
To: sales@viamed.co.uk <sales@viamed.co.uk>

Hello,

Can you tell me if you accept payment by credit card please?

Kind regards

Marek

Marek Teresani

Purchasing Team Leader

School of Science and Technology

Nottingham Trent University

Tel. +44 115 84 83355

www.ntu.ac.uk



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2 attachments



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