



Kate Griffiths <viamed.kate.griffiths@gmail.com>

Re: Purchase Order RFL222228

1 message

WOODS, Shannon (ROYAL FREE LONDON NHS FOUNDATION TRUST)

30 November 2020 at

<shannon.woods@nhs.net>

11:03

To: "kate.griffiths@viamed.co.uk" <kate.griffiths@viamed.co.uk>

Apologies, I placed this order by mistake, I will cancel it.

Thanks

Shannon Woods
5 South Maternity
Royal Free Hospital, Hampstead
Ext. 33845

From: Main Account <viamedinbox@gmail.com> on behalf of Kate Griffiths <office@viamed.co.uk>**Sent:** Monday, November 30, 2020 9:39 AM**To:** WOODS, Shannon (ROYAL FREE LONDON NHS FOUNDATION TRUST) <shannon.woods@nhs.net>**Subject:** Re: Purchase Order RFL222228

Good morning Shannon,

Thank you for your purchase order.

Please be advised that there is a carriage charge of £6.00 to be added to this order.

I have placed your order on hold until you advise that you are happy to proceed.

Many thanks.

Kind regards

Kate Griffiths

Please note: Viamed is now enacting a coronavirus contingency plan to allow sales and admin staff to work from home, and I am now working remotely. Telephone calls to the main office will not be answered, but emails will. Orders may take longer to process but we aim to continue to operate and serve our customers as best we can.

<http://www.viamed.co.uk>

Email kate.griffiths@viamed.co.uk

Tel: +44 (0)1535 634542

Fax: +44 (0)1535 635582

Twitter: twitter.com/ViamedLtd

Facebook Page: Search for Viamed Ltd

Company registered in England, No. 01291765.

E-mail Disclaimer

GDPR / Privacy Policy available at www.viamed.co.uk/policy

The information in this email is confidential and may be legally privileged.

It is intended solely for the addressee. Access to this email by anyone else is unauthorized.

If you are not the intended recipient, any disclosure, copying, distribution or any action taken or omitted to be taken in reliance on it, is prohibited and may be unlawful.

If you feel you have received this email in error or would like to be removed from our mailing list, please reply with delete in the subject line or call +44 (0)1535 634542

On Mon, 30 Nov 2020 at 09:04, Main Account <office@viamed.co.uk> wrote:

----- Forwarded message -----

From: **Partners Procurement Service** <helpdesk@nhspps.uk>

Date: Mon, 30 Nov 2020 at 08:46

Subject: Purchase Order RFL222228

To: Viamed <orders@viamed.co.uk>

Attached are documents related to purchase order RFL222228

This message originated from outside of NHSmail. Please do not click links or open attachments unless you recognise the sender and know the content is safe.

This message may contain confidential information. If you are not the intended recipient please inform the sender that you have received the message in error before deleting it. Please do not disclose, copy or distribute information in this e-mail or take any action in relation to its contents. To do so is strictly prohibited and may be unlawful. Thank you for your co-operation.

NHSmail is the secure email and directory service available for all NHS staff in England and Scotland. NHSmail is approved for exchanging patient data and other sensitive information with NHSmail and other accredited email services.

For more information and to find out how you can switch, <https://portal.nhs.net/help/joiningnhsmail>