



# Fire and Safety

## 26/Nov/2020

Carried out by Derek Lamb

Viamed Ltd

15 Station Road, Cross Hills, Keighley, West Yorkshire BD20 7DT

Vandagraph Ltd

15 Station Road, Cross Hills, Keighley, West Yorkshire BD20 7DT

Vandagraph Sensor Technologies

15 Station Road, Cross Hills, Keighley, West Yorkshire BD20 7DT

Humanmed UK

17 Station Road, Cross Hills, Keighley, West Yorkshire BD20 7EH

Viamed Properties Ltd

15 Station Road, Cross Hills, Keighley, West Yorkshire BD20 7DT

Type Functions: Offices, Warehouse and Electric Workshops

"It is the policy of Those Named above to protect all persons including employees, customers, contractors and members of the public from potential injury and damage to their health which might arise from work activities.

The company(s) will provide and maintain safe working conditions, equipment and systems of work for all employees, and to provide such information, training and supervision as they need for this purpose.

The company(s) will give a high level of commitment to health and safety and will comply with all statutory requirements."

Signed :

Dated:

By:

VIAMED  
H.S.E.  
Risk Assessment  
AND  
Fire Assessment  
26/Nov/2020  
Page: #1

### People Definitions:

|               |  |
|---------------|--|
| Employee      | General Employee Lone workers Inexperience Staff                 |
| Employee Area | Employee working in specific area                                |
| Guest         | General Guest Maintenance Personnal Contractors Cleaners Vistors |
| Public        | Unauthorised Public  |

Hazards Identified:

Fire Fuel Ceilings  
Fire Fuel Furniture  
Fire Fuel Glues  
Fire Fuel Paint  
Fire Fuel Petrol  
Fire Fuel Plastic  
Fire Fuel Rubbish  
Fire Fuel Solvents  
Fire Fuel Trees/Bushes  
Fire Fuel Waste Paper  
Fire Generator Computers  
Fire Generator E.Q.  
Fire Generator Fans  
Fire Generator Flames  
Fire Generator Gas Boilers  
Fire Generator Grinding  
Fire Generator Heaters  
Fire Generator Hot Glue  
Fire Generator Laser Printer  
Fire Generator Lighting  
Fire Generator Microwave  
Fire Generator Printer  
Fire Generator Projectors  
Fire Generator Soldering  
Fire Generator UPS Battery  
Fire Generator Welding

### Area Definitions:

Main Warehouse Archives      Basement Area length of main office used for the storage of Archived paperwork

Main Warehouse Assembly Cabinets

Main Warehouse Basement Stairs

Main Warehouse OLD Boiler Room

Main Warehouse Compressor room

Main Warehouse Stock Room 7

Main Warehouse Vandagraph Stock

Main Warehouse Entrance Hall

Main Warehouse Goods Out

Main Warehouse Stock Room 6      Big Main room upstairs, Narrow corridors - not for general access

Main Warehouse Stock Room 8

Main Warehouse Goods Inward

Main Warehouse QA / Stock Room 9

Main Warehouse Office 6      Currently Johns / Dereks Office

Main Warehouse Stock Room 11

Main Warehouse Office 5 Ryans      Currently Ryans Office

Main Warehouse Stock Room 2

Main Warehouse Loft

Main Warehouse Main Corridor

Main Warehouse Mechanical Workshop

Main Warehouse Stock Room 10

Main Warehouse Non Conforming Area

Main Warehouse Oxygen Bank

Main Warehouse QA / Stock Room 9      Sensor Testing Area

NO LONGER EXISTS Main Warehouse Patio

Main Warehouse MD Landing      Derek Office PC and VNC PC and CTTV pcs

Main Warehouse Stock Room 1

Main Warehouse R & D

Main Warehouse Goods in Reception

Main Warehouse Repair Area

Main Warehouse SpO2 Cupboard

Main Warehouse Stairs from Basement to Level 1

Main Warehouse Jeans Office      Room contains Water tap on wall (painted Red) Feeds the central heating system

### Area Definitions:

Main Warehouse Toilets Downstairs  
Main Warehouse Toilets  
Main Warehouse Stock Room 5 / ~~Stock Room 5~~ Computer Servers at the end  
Main Warehouse Vandagraph workshop  
Main Warehouse Path way          Path down the North side of the building  
Main Warehouse Corridor Library  
Ghyll House Room 6 - Small Loft    Helen Quiet Room Off limits to Staff  
Ghyll House Office 1 - Main Office    Main Office Downstairs Facing Road  
Ghyll House Office 3 - Helen          Helen Office  
Ghyll House Office 5 - UK sales Office    Sales Office    Catrin Hollins    Steve Hardaker  
Ghyll House Office 4 - Steve Nixon    Steve Nixon  
Ghyll House Room 7- Big Loft          Second Floor - Big room Off limits to Memembers of staff  
Ghyll House Room 2 - Meeting Room    Meeting Room  
Ghyll House - Kitchen  
Ghyll House - Conservatory  
Ghyll House - Garden  
Ghyll House - Hall                      Main enterance  
Ghyll House Small Bathroom          Ghyll House Small Bathroom  
Ghyll House Big Bathroom  
Main Warehouse Stairs from Level 1 to Level 2  
Ghyll House - 1st floor landing  
Ghyll House - Stairs ground floor to 1st floor  
Ghyll House - Stairs 1st floor to 2nd floor  
Main Warehouse Stock Room 15    Stock Room 15  
Main Warehouse MD Office          New office back on warehouse building

VIAMED  
H.S.E.  
Risk Assessment  
AND  
Fire Assessment  
26/Nov/2020  
Page: #5

#### Area Main Warehouse Archives:

| Hazard                | Potential Victim | Grading of Risk | Action Taken          |
|-----------------------|------------------|-----------------|-----------------------|
| Fire Fuel Rubbish     | Employee Area:   | Low             | Cleared from premises |
| Fire Fuel Waste Paper | Employee Area:   | Low             | Recycle Bins          |

VIAMED  
H.S.E.  
Risk Assessment  
AND  
Fire Assessment  
26/Nov/2020  
Page: #6

**Area Main Warehouse Assembly Cabinets:**

| Hazard                       | Potential Victim | Grading of Risk | Action Taken          |
|------------------------------|------------------|-----------------|-----------------------|
| Fire Generator E.Q.          | Employee Area:   | Low             | General Awareness     |
| Fire Generator Fans          | Employee Area:   | Low             | Switch off            |
| Fire Generator Computers     | Employee Area:   | Low             | General Awareness     |
| Fire Fuel Rubbish            | Employee Area:   | Low             | Cleared from premises |
| Fire Fuel Waste Paper        | Employee Area:   | Low             | Recycle Bins          |
| Fire Fuel Glues              | Employee Area:   | Low             | Careful Use           |
| Fire Generator Laser Printer | Employee Area:   | Low             | Switch Off            |

VIAMED  
H.S.E.  
Risk Assessment  
AND  
Fire Assessment  
26/Nov/2020  
Page: #7

**Area Main Warehouse Basement Stairs:**

| Hazard            | Potential Victim | Grading of Risk | Action Taken          |
|-------------------|------------------|-----------------|-----------------------|
| Fire Fuel Rubbish | Employee Area:   | Low             | Cleared from premises |



VIAMED  
H.S.E.  
Risk Assessment  
AND  
Fire Assessment  
26/Nov/2020  
Page: #8

Area Main Warehouse OLD Boiler Room:

| Hazard                     | Potential Victim | Grading of Risk | Action Taken      |
|----------------------------|------------------|-----------------|-------------------|
| Fire Generator Flames      | Employee Area:   | Low             | None Required     |
| Fire Generator E.Q.        | Employee Area:   | Low             | General Awareness |
| Fire Generator Gas Boilers | :                | High            | Serviced          |

VIAMED  
H.S.E.  
Risk Assessment  
AND  
Fire Assessment  
26/Nov/2020  
Page: #9

Area Main Warehouse Compressor room:

| Hazard                | Potential Victim | Grading of Risk | Action Taken          |
|-----------------------|------------------|-----------------|-----------------------|
| Fire Fuel Rubbish     | Employee Area:   | Low             | Cleared from premises |
| Fire Fuel Waste Paper | Employee Area:   | Low             | Recycle Bins          |

Area Main Warehouse Stock Room 7:

| Hazard                   | Potential Victim | Grading of Risk | Action Taken          |
|--------------------------|------------------|-----------------|-----------------------|
| Fire Generator E.Q.      | :                | Low             | General Awareness     |
| Fire Generator Computers | :                | Low             | General Awareness     |
| Fire Fuel Rubbish        | :                | Low             | Cleared from premises |
| Fire Fuel Waste Paper    | Employee Area:   | Low             | Recycle Bins          |
| Fire Generator Printer   | :                | Medium          | switch off            |

Area Main Warehouse Vandagraph Stock:

| Hazard                       | Potential Victim | Grading of Risk | Action Taken          |
|------------------------------|------------------|-----------------|-----------------------|
| Fire Generator E.Q.          | :                | Low             | General Awareness     |
| Fire Generator Fans          | :                | Low             | Switch off            |
| Fire Generator Computers     | :                | Low             | General Awareness     |
| Fire Fuel Rubbish            | :                | Low             | Cleared from premises |
| Fire Fuel Waste Paper        | Employee Area:   | Low             | Recycle Bins          |
| Fire Generator Laser Printer | :                | Low             | Switch Off            |

VIAMED  
H.S.E.  
Risk Assessment  
AND  
Fire Assessment  
26/Nov/2020  
Page: #12

**Area Main Warehouse Entrance Hall:**

| Hazard                | Potential Victim | Grading of Risk | Action Taken          |
|-----------------------|------------------|-----------------|-----------------------|
| Fire Generator Fans   | Employee Area:   | Low             | Switch off            |
| Fire Fuel Rubbish     | Employee Area:   | Low             | Cleared from premises |
| Fire Fuel Waste Paper | Employee Area:   | Low             | Recycle Bins          |

Area Main Warehouse Goods Out:

| Hazard                       | Potential Victim | Grading of Risk | Action Taken          |
|------------------------------|------------------|-----------------|-----------------------|
| Fire Generator Fans          | Employee Area:   | Low             | Switch off            |
| Fire Generator Computers     | Employee Area:   | Low             | General Awareness     |
| Fire Generator UPS Battery   | Employee Area:   | Low             | None Required         |
| Fire Fuel Rubbish            | Employee Area:   | Low             | Cleared from premises |
| Fire Fuel Waste Paper        | Employee Area:   | Low             | Recycle Bins          |
| Fire Generator Laser Printer | Employee Area:   | Low             | Switch Off            |

Area Main Warehouse Stock Room 6:

| Hazard                       | Potential Victim | Grading of Risk | Action Taken          |
|------------------------------|------------------|-----------------|-----------------------|
| Fire Generator E.Q.          | Employee Area:   | Low             | General Awareness     |
| Fire Generator Fans          | Employee Area:   | Low             | Switch off            |
| Fire Generator Computers     | Employee Area:   | Low             | General Awareness     |
| Fire Fuel Rubbish            | Employee Area:   | Low             | Cleared from premises |
| Fire Fuel Waste Paper        | Employee Area:   | Low             | Recycle Bins          |
| Fire Generator Laser Printer | Employee Area:   | Low             | Switch Off            |

Area Main Warehouse Stock Room 8:

| Hazard                       | Potential Victim | Grading of Risk | Action Taken          |
|------------------------------|------------------|-----------------|-----------------------|
| Fire Generator E.Q.          | :                | Low             | General Awareness     |
| Fire Generator Fans          | :                | Low             | Switch off            |
| Fire Generator Computers     | :                | Low             | General Awareness     |
| Fire Fuel Rubbish            | :                | Low             | Cleared from premises |
| Fire Fuel Waste Paper        | Employee Area:   | Low             | Recycle Bins          |
| Fire Generator Laser Printer | :                | Low             | Switch Off            |
| Fire Generator Printer       | :                | Medium          | switch off            |



VIAMED  
H.S.E.  
Risk Assessment  
AND  
Fire Assessment  
26/Nov/2020  
Page: #16

**Area Main Warehouse Goods Inward:**

| Hazard                       | Potential Victim | Grading of Risk | Action Taken          |
|------------------------------|------------------|-----------------|-----------------------|
| Fire Generator E.Q.          | Employee Area:   | Low             | General Awareness     |
| Fire Generator Fans          | Employee Area:   | Low             | Switch off            |
| Fire Generator Computers     | Employee Area:   | Low             | General Awareness     |
| Fire Fuel Rubbish            | Employee Area:   | Low             | Cleared from premises |
| Fire Fuel Waste Paper        | Employee Area:   | Low             | Recycle Bins          |
| Fire Fuel Glues              | Employee Area:   | Low             | Careful Use           |
| Fire Generator Laser Printer | Employee Area:   | Low             | Switch Off            |

Area Main Warehouse QA / Stock Room 9:

| Hazard                       | Potential Victim | Grading of Risk | Action Taken          |
|------------------------------|------------------|-----------------|-----------------------|
| Fire Generator E.Q.          | Employee Area:   | Low             | General Awareness     |
| Fire Generator Fans          | Employee Area:   | Low             | Switch off            |
| Fire Generator Computers     | Employee Area:   | Low             | General Awareness     |
| Fire Fuel Rubbish            | Employee Area:   | Low             | Cleared from premises |
| Fire Fuel Waste Paper        | Employee Area:   | Low             | Recycle Bins          |
| Fire Generator Laser Printer | Employee Area:   | Low             | Switch Off            |
| Fire Generator Printer       | :                | Medium          | switch off            |

Area Main Warehouse Office 6:

| Hazard                       | Potential Victim | Grading of Risk | Action Taken          |
|------------------------------|------------------|-----------------|-----------------------|
| Fire Generator E.Q.          | Employee Area:   | Low             | General Awareness     |
| Fire Generator Fans          | Employee Area:   | Low             | Switch off            |
| Fire Generator Computers     | Employee Area:   | Low             | General Awareness     |
| Fire Generator Projectors    | Employee Area:   | Low             | Intermittant Use      |
| Fire Fuel Rubbish            | Employee Area:   | Low             | Cleared from premises |
| Fire Fuel Waste Paper        | Employee Area:   | Low             | Recycle Bins          |
| Fire Generator Laser Printer | Employee Area:   | Low             | Switch Off            |
| Fire Generator Printer       | :                | Medium          | switch off            |

Area Main Warehouse Stock Room 11:

| Hazard                   | Potential Victim | Grading of Risk | Action Taken          |
|--------------------------|------------------|-----------------|-----------------------|
| Fire Generator E.Q.      | :                | Low             | General Awareness     |
| Fire Generator Microwave | :                | Low             | None Required         |
| Fire Generator Fans      | :                | Low             | Switch off            |
| Fire Fuel Rubbish        | :                | Low             | Cleared from premises |
| Fire Fuel Waste Paper    | Employee Area:   | Low             | Recycle Bins          |

VIAMED  
H.S.E.  
Risk Assessment  
AND  
Fire Assessment  
26/Nov/2020  
Page: #20

Area Main Warehouse Office 5 Ryans:

| Hazard                       | Potential Victim | Grading of Risk | Action Taken          |
|------------------------------|------------------|-----------------|-----------------------|
| Fire Generator E.Q.          | Employee Area:   | Low             | General Awareness     |
| Fire Generator Fans          | Employee Area:   | Low             | Switch off            |
| Fire Generator Computers     | Employee Area:   | Low             | General Awareness     |
| Fire Fuel Rubbish            | Employee Area:   | Low             | Cleared from premises |
| Fire Fuel Waste Paper        | Employee Area:   | Low             | Recycle Bins          |
| Fire Generator Laser Printer | Employee Area:   | Low             | Switch Off            |
| Fire Generator Printer       | :                | Medium          | switch off            |

VIAMED  
H.S.E.  
Risk Assessment  
AND  
Fire Assessment  
26/Nov/2020  
Page: #21

Area Main Warehouse Stock Room 2:

| Hazard                | Potential Victim | Grading of Risk | Action Taken |
|-----------------------|------------------|-----------------|--------------|
| Fire Fuel Waste Paper | Employee Area:   | Low             | Recycle Bins |

VIAMED  
H.S.E.  
Risk Assessment  
AND  
Fire Assessment  
26/Nov/2020  
Page: #22

Area Main Warehouse Loft:

| Hazard            | Potential Victim | Grading of Risk | Action Taken          |
|-------------------|------------------|-----------------|-----------------------|
| Fire Fuel Rubbish | Employee Area:   | Low             | Cleared from premises |

VIAMED  
H.S.E.  
Risk Assessment  
AND  
Fire Assessment  
26/Nov/2020  
Page: #23

**Area Main Warehouse Main Corridor:**

| Hazard                   | Potential Victim | Grading of Risk | Action Taken          |
|--------------------------|------------------|-----------------|-----------------------|
| Fire Generator E.Q.      | :                | Low             | General Awareness     |
| Fire Generator Computers | :                | Low             | General Awareness     |
| Fire Fuel Rubbish        | :                | Low             | Cleared from premises |



Area Main Warehouse Mechanical Workshop:

| Hazard                     | Potential Victim | Grading of Risk | Action Taken          |
|----------------------------|------------------|-----------------|-----------------------|
| Fire Generator Flames      | Employee Area:   | Low             | None Required         |
| Fire Generator E.Q.        | Employee Area:   | Low             | General Awareness     |
| Fire Generator Grinding    | Employee Area:   | Low             | Intermittant Use      |
| Fire Generator Hot Glue    | Employee Area:   | Low             | Intermittant use      |
| Fire Generator Gas Boilers | Employee Area:   | High            | Serviced              |
| Fire Generator Fans        | Employee Area:   | Low             | Switch off            |
| Fire Generator Computers   | Employee Area:   | Low             | General Awareness     |
| Fire Fuel Rubbish          | Employee Area:   | Low             | Cleared from premises |
| Fire Fuel Waste Paper      | Employee Area:   | Low             | Recycle Bins          |
| Fire Fuel Paint            | Employee Area:   | Low             | Minimum Amounts       |
| Fire Fuel Solvents         | Employee Area:   | High            | C.O.S.H.H.            |
| Fire Fuel Glues            | Employee Area:   | Medium          | C.O.S.H.H.            |

Area Main Warehouse Stock Room 10:

| Hazard                       | Potential Victim | Grading of Risk | Action Taken          |
|------------------------------|------------------|-----------------|-----------------------|
| Fire Generator E.Q.          | :                | Low             | General Awareness     |
| Fire Generator Fans          | :                | Low             | Switch off            |
| Fire Generator Computers     | :                | Low             | General Awareness     |
| Fire Fuel Rubbish            | :                | Low             | Cleared from premises |
| Fire Fuel Waste Paper        | :                | Low             | Recycle Bins          |
| Fire Generator Laser Printer | :                | Low             | Switch Off            |
| Fire Generator Printer       | :                | Medium          | switch off            |

VIAMED  
H.S.E.  
Risk Assessment  
AND  
Fire Assessment  
26/Nov/2020  
Page: #26

Area Main Warehouse Non Conforming Area:

| Hazard                | Potential Victim | Grading of Risk | Action Taken          |
|-----------------------|------------------|-----------------|-----------------------|
| Fire Generator E.Q.   | Employee Area:   | Low             | General Awareness     |
| Fire Fuel Rubbish     | Employee Area:   | Low             | Cleared from premises |
| Fire Fuel Waste Paper | Employee Area:   | Low             | Recycle Bins          |

VIAMED  
H.S.E.  
Risk Assessment  
AND  
Fire Assessment  
26/Nov/2020  
Page: #27

#### Area Main Warehouse Oxygen Bank:

| Hazard                   | Potential Victim | Grading of Risk | Action Taken          |
|--------------------------|------------------|-----------------|-----------------------|
| Fire Generator Computers | Employee Area:   | Low             | General Awareness     |
| Fire Fuel Rubbish        | Employee Area:   | Low             | Cleared from premises |
| Fire Fuel Waste Paper    | Employee Area:   | Low             | Recycle Bins          |

VIAMED  
H.S.E.  
Risk Assessment  
AND  
Fire Assessment  
26/Nov/2020  
Page: #28

#### Area Main Warehouse QA / Stock Room 3:

| Hazard                       | Potential Victim | Grading of Risk | Action Taken          |
|------------------------------|------------------|-----------------|-----------------------|
| Fire Generator E.Q.          | Employee Area:   | Low             | General Awareness     |
| Fire Generator Fans          | Employee Area:   | Low             | Switch off            |
| Fire Generator Computers     | Employee Area:   | Low             | General Awareness     |
| Fire Fuel Rubbish            | Employee Area:   | Low             | Cleared from premises |
| Fire Fuel Waste Paper        | Employee Area:   | Low             | Recycle Bins          |
| Fire Generator Laser Printer | Employee Area:   | Low             | Switch Off            |

VIAMED  
H.S.E.  
Risk Assessment  
AND  
Fire Assessment  
26/Nov/2020  
Page: #29

Area NO LONGER EXISTS Main Warehouse Patio:

| Hazard            | Potential Victim | Grading of Risk | Action Taken          |
|-------------------|------------------|-----------------|-----------------------|
| Fire Fuel Rubbish | Employee Area:   | Low             | Cleared from premises |

VIAMED  
H.S.E.  
Risk Assessment  
AND  
Fire Assessment  
26/Nov/2020  
Page: #30

**Area Main Warehouse MD Landing:**

| Hazard                   | Potential Victim | Grading of Risk | Action Taken          |
|--------------------------|------------------|-----------------|-----------------------|
| Fire Generator Computers | Employee Area:   | Low             | General Awareness     |
| Fire Fuel Rubbish        | Employee Area:   | Low             | Cleared from premises |
| Fire Fuel Waste Paper    | Employee Area:   | Low             | Recycle Bins          |

Area Main Warehouse Stock Room 1:

| Hazard                   | Potential Victim | Grading of Risk | Action Taken          |
|--------------------------|------------------|-----------------|-----------------------|
| Fire Generator E.Q.      | Employee Area:   | Low             | General Awareness     |
| Fire Generator Soldering | Employee Area:   | Low             | Operator Control      |
| Fire Generator Computers | Employee Area:   | Low             | General Awareness     |
| Fire Fuel Rubbish        | Employee Area:   | Low             | Cleared from premises |
| Fire Fuel Waste Paper    | Employee Area:   | Low             | Recycle Bins          |
| Fire Fuel Solvents       | Employee Area:   | Low             | Careful Use           |
| Fire Fuel Glues          | Employee Area:   | Low             | Careful Use           |



Area Main Warehouse R & D:

| Hazard                       | Potential Victim | Grading of Risk | Action Taken          |
|------------------------------|------------------|-----------------|-----------------------|
| Fire Generator E.Q.          | Employee Area:   | Low             | General Awareness     |
| Fire Generator Soldering     | Employee Area:   | Low             | Operator Control      |
| Fire Generator Fans          | Employee Area:   | Low             | Switch off            |
| Fire Generator Computers     | Employee Area:   | Low             | General Awareness     |
| Fire Fuel Rubbish            | Employee Area:   | Low             | Cleared from premises |
| Fire Fuel Waste Paper        | Employee Area:   | Low             | Recycle Bins          |
| Fire Fuel Solvents           | Employee Area:   | Low             | Careful Use           |
| Fire Fuel Glues              | Employee Area:   | Low             | Careful Use           |
| Fire Generator Laser Printer | Employee Area:   | Low             | Switch Off            |

Area Main Warehouse Goods in Reception:

| Hazard                       | Potential Victim | Grading of Risk | Action Taken          |
|------------------------------|------------------|-----------------|-----------------------|
| Fire Generator E.Q.          | Employee Area:   | Low             | General Awareness     |
| Fire Generator Fans          | Employee Area:   | Low             | Switch off            |
| Fire Generator Computers     | Employee Area:   | Low             | General Awareness     |
| Fire Fuel Rubbish            | Employee Area:   | Low             | Cleared from premises |
| Fire Fuel Waste Paper        | Employee Area:   | Low             | Recycle Bins          |
| Fire Generator Laser Printer | Employee Area:   | Low             | Switch Off            |

Area Main Warehouse Repair Area:

| Hazard                   | Potential Victim | Grading of Risk | Action Taken          |
|--------------------------|------------------|-----------------|-----------------------|
| Fire Generator E.Q.      | Employee Area:   | Low             | General Awareness     |
| Fire Generator Soldering | Employee Area:   | Low             | Operator Control      |
| Fire Generator Fans      | Employee Area:   | Low             | Switch off            |
| Fire Generator Computers | Employee Area:   | Low             | General Awareness     |
| Fire Fuel Rubbish        | Employee Area:   | Low             | Cleared from premises |
| Fire Fuel Waste Paper    | Employee Area:   | Low             | Recycle Bins          |
| Fire Fuel Solvents       | Employee Area:   | Low             | Careful Use           |
| Fire Fuel Glues          | Employee Area:   | Low             | Careful Use           |

VIAMED  
H.S.E.  
Risk Assessment  
AND  
Fire Assessment  
26/Nov/2020  
Page: #35

Area Main Warehouse SpO2 Cupboard:

| Hazard                   | Potential Victim | Grading of Risk | Action Taken          |
|--------------------------|------------------|-----------------|-----------------------|
| Fire Generator Fans      | Employee Area:   | Low             | Switch off            |
| Fire Generator Computers | Employee Area:   | Low             | General Awareness     |
| Fire Fuel Rubbish        | Employee Area:   | Low             | Cleared from premises |
| Fire Fuel Waste Paper    | Employee Area:   | Low             | Recycle Bins          |

VIAMED  
H.S.E.  
Risk Assessment  
AND  
Fire Assessment  
26/Nov/2020  
Page: #36

Area Main Warehouse Stairs from Basement to Level 1:

| Hazard            | Potential Victim | Grading of Risk | Action Taken          |
|-------------------|------------------|-----------------|-----------------------|
| Fire Fuel Rubbish | Employee Area:   | Low             | Cleared from premises |

Area Main Warehouse Jeans Office:

| Hazard                    | Potential Victim | Grading of Risk | Action Taken          |
|---------------------------|------------------|-----------------|-----------------------|
| Fire Generator E.Q.       | Employee Area:   | Low             | General Awareness     |
| Fire Generator Fans       | Employee Area:   | Low             | Switch off            |
| Fire Generator Computers  | Employee Area:   | Low             | General Awareness     |
| Fire Generator Projectors | Employee Area:   | Low             | Intermittant Use      |
| Fire Fuel Rubbish         | Employee Area:   | Low             | Cleared from premises |
| Fire Fuel Waste Paper     | Employee Area:   | Low             | Recycle Bins          |

VIAMED  
H.S.E.  
Risk Assessment  
AND  
Fire Assessment  
26/Nov/2020  
Page: #38

#### Area Main Warehouse Toilets Downstairs:

| Hazard                | Potential Victim | Grading of Risk | Action Taken          |
|-----------------------|------------------|-----------------|-----------------------|
| Fire Generator Fans   | Employee Area:   | Low             | Switch off            |
| Fire Fuel Rubbish     | Employee Area:   | Low             | Cleared from premises |
| Fire Fuel Waste Paper | Employee Area:   | Low             | Recycle Bins          |

VIAMED  
H.S.E.  
Risk Assessment  
AND  
Fire Assessment  
26/Nov/2020  
Page: #39

#### Area Main Warehouse Toilets:

| Hazard              | Potential Victim | Grading of Risk | Action Taken          |
|---------------------|------------------|-----------------|-----------------------|
| Fire Generator E.Q. | Employee Area:   | Low             | General Awareness     |
| Fire Fuel Rubbish   | Employee Area:   | Low             | Cleared from premises |



Area Main Warehouse Stock Room 5 / Server Room:

| Hazard                       | Potential Victim | Grading of Risk | Action Taken          |
|------------------------------|------------------|-----------------|-----------------------|
| Fire Generator E.Q.          | Employee Area:   | Low             | General Awareness     |
| Fire Generator Fans          | Employee Area:   | Low             | Switch off            |
| Fire Generator Computers     | Employee Area:   | Low             | General Awareness     |
| Fire Generator UPS Battery   | Employee Area:   | Medium          | Main Server left on   |
| Fire Fuel Rubbish            | Employee Area:   | Low             | Cleared from premises |
| Fire Fuel Waste Paper        | Employee Area:   | Low             | Recycle Bins          |
| Fire Generator Laser Printer | Employee Area:   | Low             | Switch Off            |

VIAMED  
H.S.E.  
Risk Assessment  
AND  
Fire Assessment  
26/Nov/2020  
Page: #41

Area Main Warehouse Vandagraph workshop:

| Hazard                       | Potential Victim | Grading of Risk | Action Taken          |
|------------------------------|------------------|-----------------|-----------------------|
| Fire Generator E.Q.          | Employee Area:   | Low             | General Awareness     |
| Fire Generator Fans          | Employee Area:   | Low             | Switch off            |
| Fire Generator Computers     | Employee Area:   | Low             | General Awareness     |
| Fire Fuel Rubbish            | Employee Area:   | Low             | Cleared from premises |
| Fire Fuel Waste Paper        | Employee Area:   | Low             | Recycle Bins          |
| Fire Fuel Solvents           | Employee Area:   | Low             | Careful Use           |
| Fire Fuel Glues              | Employee Area:   | Low             | Careful Use           |
| Fire Generator Laser Printer | Employee Area:   | Low             | Switch Off            |

VIAMED  
H.S.E.  
Risk Assessment  
AND  
Fire Assessment  
26/Nov/2020  
Page: #42

Area Main Warehouse Path way:

Hazard

Potential Victim

Grading of Risk

Action Taken

VIAMED  
H.S.E.  
Risk Assessment  
AND  
Fire Assessment  
26/Nov/2020  
Page: #43

Area Main Warehouse Corridor Library:

| Hazard | Potential Victim | Grading of Risk | Action Taken |
|--------|------------------|-----------------|--------------|
|--------|------------------|-----------------|--------------|

Area Ghyll House Room 6 - Small Loft:

| Hazard                       | Potential Victim | Grading of Risk | Action Taken          |
|------------------------------|------------------|-----------------|-----------------------|
| Fire Generator E.Q.          | Employee Area:   | Low             | General Awareness     |
| Fire Generator Fans          | Employee Area:   | Low             | Switch off            |
| Fire Generator Computers     | Employee Area:   | Low             | General Awareness     |
| Fire Generator Projectors    | Employee Area:   | Low             | Intermittant Use      |
| Fire Fuel Rubbish            | Employee Area:   | Low             | Cleared from premises |
| Fire Fuel Waste Paper        | Employee Area:   | Low             | Recycle Bins          |
| Fire Generator Laser Printer | :                | Low             | Switch Off            |
| Fire Generator Printer       | :                | Medium          | switch off            |

Area Ghyll House Office 1 - Main Office:

| Hazard                       | Potential Victim | Grading of Risk | Action Taken          |
|------------------------------|------------------|-----------------|-----------------------|
| Fire Generator E.Q.          | Employee Area:   | Low             | General Awareness     |
| Fire Generator Fans          | Employee Area:   | Low             | Switch off            |
| Fire Generator Computers     | Employee Area:   | Low             | General Awareness     |
| Fire Generator Projectors    | Employee Area:   | Low             | Intermittant Use      |
| Fire Fuel Rubbish            | Employee Area:   | Low             | Cleared from premises |
| Fire Fuel Waste Paper        | Employee Area:   | Low             | Recycle Bins          |
| Fire Generator Laser Printer | :                | Low             | Switch Off            |
| Fire Generator Printer       | :                | Medium          | switch off            |

Area Ghyll House Office 3 - Helen:

| Hazard                       | Potential Victim | Grading of Risk | Action Taken          |
|------------------------------|------------------|-----------------|-----------------------|
| Fire Generator E.Q.          | Employee Area:   | Low             | General Awareness     |
| Fire Generator Fans          | Employee Area:   | Low             | Switch off            |
| Fire Generator Computers     | Employee Area:   | Low             | General Awareness     |
| Fire Generator Projectors    | Employee Area:   | Low             | Intermittant Use      |
| Fire Fuel Rubbish            | Employee Area:   | Low             | Cleared from premises |
| Fire Fuel Waste Paper        | Employee Area:   | Low             | Recycle Bins          |
| Fire Generator Laser Printer | :                | Low             | Switch Off            |
| Fire Generator Printer       | :                | Medium          | switch off            |

Area Ghyll House Office 5 - UK sales Office:

| Hazard                       | Potential Victim | Grading of Risk | Action Taken          |
|------------------------------|------------------|-----------------|-----------------------|
| Fire Generator E.Q.          | Employee Area:   | Low             | General Awareness     |
| Fire Generator Fans          | Employee Area:   | Low             | Switch off            |
| Fire Generator Computers     | Employee Area:   | Low             | General Awareness     |
| Fire Generator Projectors    | Employee Area:   | Low             | Intermittant Use      |
| Fire Fuel Rubbish            | Employee Area:   | Low             | Cleared from premises |
| Fire Fuel Waste Paper        | Employee Area:   | Low             | Recycle Bins          |
| Fire Generator Laser Printer | :                | Low             | Switch Off            |
| Fire Generator Printer       | :                | Medium          | switch off            |



VIAMED  
H.S.E.  
Risk Assessment  
AND  
Fire Assessment  
26/Nov/2020  
Page: #48

Area Ghyll House Office 4 - Steve Nixon:

| Hazard                       | Potential Victim | Grading of Risk | Action Taken          |
|------------------------------|------------------|-----------------|-----------------------|
| Fire Generator E.Q.          | Employee Area:   | Low             | General Awareness     |
| Fire Generator Fans          | Employee Area:   | Low             | Switch off            |
| Fire Generator Computers     | Employee Area:   | Low             | General Awareness     |
| Fire Generator Projectors    | Employee Area:   | Low             | Intermittant Use      |
| Fire Fuel Rubbish            | Employee Area:   | Low             | Cleared from premises |
| Fire Fuel Waste Paper        | Employee Area:   | Low             | Recycle Bins          |
| Fire Generator Laser Printer | :                | Low             | Switch Off            |
| Fire Generator Printer       | :                | Medium          | switch off            |

Area Ghyll House Room 7- Big Loft:

| Hazard                       | Potential Victim | Grading of Risk | Action Taken          |
|------------------------------|------------------|-----------------|-----------------------|
| Fire Generator E.Q.          | Employee Area:   | Low             | General Awareness     |
| Fire Generator Fans          | Employee Area:   | Low             | Switch off            |
| Fire Generator Computers     | Employee Area:   | Low             | General Awareness     |
| Fire Generator Projectors    | Employee Area:   | Low             | Intermittant Use      |
| Fire Fuel Rubbish            | Employee Area:   | Low             | Cleared from premises |
| Fire Fuel Waste Paper        | Employee Area:   | Low             | Recycle Bins          |
| Fire Generator Laser Printer | :                | Low             | Switch Off            |
| Fire Generator Printer       | :                | Medium          | switch off            |

Area Ghyll House Room 2 - Meeting Room:

| Hazard                       | Potential Victim | Grading of Risk | Action Taken          |
|------------------------------|------------------|-----------------|-----------------------|
| Fire Generator E.Q.          | Employee Area:   | Low             | General Awareness     |
| Fire Generator Fans          | Employee Area:   | Low             | Switch off            |
| Fire Generator Computers     | Employee Area:   | Low             | General Awareness     |
| Fire Generator Projectors    | Employee Area:   | Low             | Intermittant Use      |
| Fire Fuel Rubbish            | Employee Area:   | Low             | Cleared from premises |
| Fire Fuel Waste Paper        | Employee Area:   | Low             | Recycle Bins          |
| Fire Generator Laser Printer | :                | Low             | Switch Off            |
| Fire Generator Printer       | :                | Medium          | switch off            |

Area Ghyll House - Kitchen:

| Hazard                   | Potential Victim | Grading of Risk | Action Taken          |
|--------------------------|------------------|-----------------|-----------------------|
| Fire Generator E.Q.      | Employee Area:   | Low             | General Awareness     |
| Fire Generator Microwave | Employee Area:   | Low             | None Required         |
| Fire Generator Fans      | Employee Area:   | Low             | Switch off            |
| Fire Fuel Rubbish        | Employee Area:   | Low             | Cleared from premises |

VIAMED  
H.S.E.  
Risk Assessment  
AND  
Fire Assessment  
26/Nov/2020  
Page: #52

Area Ghyll House - Conservatory:

| Hazard | Potential Victim | Grading of Risk | Action Taken |
|--------|------------------|-----------------|--------------|
|--------|------------------|-----------------|--------------|

VIAMED  
H.S.E.  
Risk Assessment  
AND  
Fire Assessment  
26/Nov/2020  
Page: #53

Area Ghyll House - Garden:

Hazard

Potential Victim

Grading of Risk

Action Taken

VIAMED  
H.S.E.  
Risk Assessment  
AND  
Fire Assessment  
26/Nov/2020  
Page: #54

Area Ghyll House - Hall:

| Hazard                | Potential Victim | Grading of Risk | Action Taken          |
|-----------------------|------------------|-----------------|-----------------------|
| Fire Generator Fans   | Employee:        | Low             | Switch off            |
| Fire Fuel Rubbish     | Employee:        | Low             | Cleared from premises |
| Fire Fuel Waste Paper | Employee:        | Low             | Recycle Bins          |

VIAMED  
H.S.E.  
Risk Assessment  
AND  
Fire Assessment  
26/Nov/2020  
Page: #55

#### Area Ghyll House Small Bathroom:

| Hazard              | Potential Victim | Grading of Risk | Action Taken          |
|---------------------|------------------|-----------------|-----------------------|
| Fire Generator E.Q. | Employee:        | Low             | General Awareness     |
| Fire Fuel Rubbish   | Employee:        | Low             | Cleared from premises |



VIAMED  
H.S.E.  
Risk Assessment  
AND  
Fire Assessment  
26/Nov/2020  
Page: #56

#### Area Ghyll House Big Bathroom:

| Hazard              | Potential Victim | Grading of Risk | Action Taken          |
|---------------------|------------------|-----------------|-----------------------|
| Fire Generator E.Q. | Employee:        | Low             | General Awareness     |
| Fire Fuel Rubbish   | Employee:        | Low             | Cleared from premises |

VIAMED  
H.S.E.  
Risk Assessment  
AND  
Fire Assessment  
26/Nov/2020  
Page: #57

Area Main Warehouse Stairs from Level 1 to Level 2:

| Hazard            | Potential Victim | Grading of Risk | Action Taken          |
|-------------------|------------------|-----------------|-----------------------|
| Fire Fuel Rubbish | Employee:        | Low             | Cleared from premises |

VIAMED  
H.S.E.  
Risk Assessment  
AND  
Fire Assessment  
26/Nov/2020  
Page: #58

Area Ghyll House - 1st floor landing:

| Hazard | Potential Victim | Grading of Risk | Action Taken |
|--------|------------------|-----------------|--------------|
|--------|------------------|-----------------|--------------|

VIAMED  
H.S.E.  
Risk Assessment  
AND  
Fire Assessment  
26/Nov/2020  
Page: #59

Area Ghyll House - Stairs ground floor to 1st floor:

| Hazard | Potential Victim | Grading of Risk | Action Taken |
|--------|------------------|-----------------|--------------|
|--------|------------------|-----------------|--------------|

VIAMED  
H.S.E.  
Risk Assessment  
AND  
Fire Assessment  
26/Nov/2020  
Page: #60

Area Ghyll House - Stairs 1st floor to 2nd floor:

| Hazard | Potential Victim | Grading of Risk | Action Taken |
|--------|------------------|-----------------|--------------|
|--------|------------------|-----------------|--------------|

VIAMED  
H.S.E.  
Risk Assessment  
AND  
Fire Assessment  
26/Nov/2020  
Page: #61

**Area Main Warehouse Stock Room 15:**

| Hazard                | Potential Victim | Grading of Risk | Action Taken |
|-----------------------|------------------|-----------------|--------------|
| Fire Fuel Waste Paper | Employee:        | Low             | Recycle Bins |

VIAMED  
H.S.E.  
Risk Assessment  
AND  
Fire Assessment  
26/Nov/2020  
Page: #62

**Area Main Warehouse MD Office:**

| Hazard                       | Potential Victim | Grading of Risk | Action Taken          |
|------------------------------|------------------|-----------------|-----------------------|
| Fire Generator E.Q.          | Employee:        | Low             | General Awareness     |
| Fire Generator Fans          | Employee:        | Low             | Switch off            |
| Fire Generator Computers     | Employee:        | Low             | General Awareness     |
| Fire Fuel Rubbish            | Employee:        | Low             | Cleared from premises |
| Fire Fuel Waste Paper        | Employee:        | Low             | Recycle Bins          |
| Fire Generator Laser Printer | Employee:        | Low             | Switch Off            |