



Kate Griffiths &lt;viamed.kate.griffiths@gmail.com&gt;

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**Re: Purchase Order RFL219251**

1 message

**WOODS, Shannon (ROYAL FREE LONDON NHS FOUNDATION TRUST)**

19 November 2020 at

&lt;shannon.woods@nhs.net&gt;

06:52

To: "kate.griffiths@viamed.co.uk" &lt;kate.griffiths@viamed.co.uk&gt;

Hi Kate

That's no problem, thank you for letting me know, please go ahead.

Kind regards

Shannon Woods  
5 South Maternity  
Royal Free Hospital, Hampstead  
Ext. 33845

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**From:** Main Account <viamedinbox@gmail.com> on behalf of Kate Griffiths <office@viamed.co.uk>**Sent:** Wednesday, November 18, 2020 2:03 PM**To:** WOODS, Shannon (ROYAL FREE LONDON NHS FOUNDATION TRUST) <shannon.woods@nhs.net>**Subject:** Re: Purchase Order RFL219251

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Good afternoon Shannon,

Thank you for your purchase order.

Please be advised that there is a carriage charge of £6.00 to be added to this order.

I have placed your order on hold until you advise that you are happy to proceed.

Many thanks.

Kind regards

Kate Griffiths

**Please note: Viamed is now enacting a coronavirus contingency plan to allow sales and admin staff to work from home, and I am now working remotely. Telephone calls to the main office will not be answered, but emails will. Orders may take longer to process but we aim to continue to operate and serve our customers as best we can.**

<http://www.viamed.co.uk>Email [kate.griffiths@viamed.co.uk](mailto:kate.griffiths@viamed.co.uk)

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Fax: +44 (0)1535 635582

Twitter: [twitter.com/ViamedLtd](https://twitter.com/ViamedLtd)

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On Wed, 18 Nov 2020 at 13:40, Main Account <[office@viamed.co.uk](mailto:office@viamed.co.uk)> wrote:

----- Forwarded message -----

From: **Partners Procurement Service** <[helpdesk@nhspps.uk](mailto:helpdesk@nhspps.uk)>

Date: Wed, 18 Nov 2020 at 13:34

Subject: Purchase Order RFL219251

To: Viamed <[orders@viamed.co.uk](mailto:orders@viamed.co.uk)>

Attached are documents related to purchase order RFL219251

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